Minimum Progress, Academic Probation, Dismissal and Readmission/Reinstatement

The following provisions apply to all undergraduates. Graduate and professional students with scholarship deficiencies are subject to action at the discretion of the Division of Graduate Studies.

ACADEMIC PROBATION, DISMISSAL, AND MINIMUM PROGRESS

A. Academic Probation

An undergraduate student is placed on academic probation if one of the following occurs:

(1) The student's semester grade point average is less than 2.0, or
(2) The student's cumulative University of California grade point average is less than 2.0.

Probation Status: Academic review occurs at the end of each academic semester. When a student is placed on academic probation, the university notifies the student, and the student's official transcript states "Academic Probation" for the affected semester. While on academic probation, the student is under the supervision of his/her School or advising unit.

Removal from Declared Major: A student on probation may be removed from a declared major or changed to Undeclared due to failure to meet the particular standards or fulfill specific requirements that the student's School may impose. If the student is removed from a declared major or changed to Undeclared, the student may apply to be reinstated to a School as follows:

Lower Division Students (fewer than 60 units earned at the end of the semester in which the student applies) must meet these requirements:

- Cumulative University of California grade point average of at least 2.0
- Current semester grade point average of at least 2.0
- Major grade point average of 2.0-2.5 (minimum varies by School)
- Completion of all lower division major courses with grades of C- or higher

Upper Division Students (greater than 60 units earned at the end of the semester in which the student applies) must meet the requirements listed above for Lower Division students and must also complete 8-16 units (minimum varies by School) of upper division major requirements.

Return to Good Standing: Once a student has met grade point average standards listed above, the student's academic status returns to regular academic standing.

B. Academic Dismissal

An undergraduate student is subject to academic dismissal from the university if one of the following occurs:

(1) The student has been on academic probation for two or more semesters and the student's cumulative grade point average is less than 2.0, or
(2) The student's semester grade point average is less than 1.5 and the student's cumulative grade point average is less than 2.0.

Academic Dismissal Appeals: A student not previously on probation who earns a semester grade point average below 1.5 is offered the opportunity to appeal dismissal. The student who is subject to academic dismissal and does not complete the appeal process as prescribed is automatically dismissed. The student whose appeal is approved returns on probation and is under the supervision of the appropriate School or advising unit.

Dismissal Status: When a student is academically dismissed, the university notifies the student, and the student's official transcript states "Academic Dismissal" for the affected semester.

Note: A student who is academically dismissed may return after fulfilling reinstatement requirements (see the Reinstatement policy on the Office of the Registrar website at registrar.ucmerced.edu).

C. Minimum Progress

An undergraduate student is subject to administrative probation if the student does not complete a minimum of 24 University of California units during an academic year, including summer.

Return to Good Standing: Once the student has completed 24 units during a subsequent academic year, the student's minimum progress status returns to good standing.

Note: Minimum unit completion does not apply to part-time students or to students who have a Dean's approval to carry fewer units than the minimum progress load (reasons may include medical disability, employment, a serious personal problem, a recent death in the immediate family, the primary responsibility for the care of a family, or a serious accident involving the student).

READMISSION / REINSTATEMENT

Readmission Process:

Readmission is the act of restoring active-student status to former students who have withdrawn from the University or had their student matriculation interrupted by a lapse of their student status (for failure to pay fees, failure to satisfy the entry level writing requirement, failure to enroll in future semesters, or failure to graduate). Undergraduate students who wish to return to the University of California , Merced must file an application for readmission with the Office of the Registrar by the deadlines listed below. This will provide enough time to review the application and have a readmitted student register before new incoming students are scheduled to register for classes. As with all other UCs, a non-refundable application fee of $60 is charged.

Readmission Deadlines:

Fall Semester – May 1
Spring Semester – November 1

Readmission Criteria:

A student who left the University in good standing, and is seeking to return under the same major on record, will be automatically approved for readmission to that major provided (1) the student is not on probation or subject to disqualification from an institution of higher education he/she may have attended during their time away from UC Merced, (2) all applicable official transcripts from institutions of higher education are submitted six weeks before the term of readmission to the Office of the Registrar, and (3) the on-line Statement of Legal Residence petition is resubmitted for absences greater than two consecutive academic semesters.

A student who has petitioned to be readmitted (but under a different major), must also obtain the approval of the Dean to whose jurisdiction the student seeks to transfer. Transfer to "undeclared" status will not be permitted if the student's class standing would be equivalent to Junior standing or higher. Readmittance to another academic program after attaining senior standing (90 units) will also not be permitted. Students who are not allowed to transfer to another established academic program/school will not meet the criteria for readmittance. Additionally, students will not be permitted to return to UC Merced if they carry an equivalent cumulative transfer GPA less than a 2.0 at another institution(s) of higher education after leaving UC Merced.

A student who is seeking readmission to their designated academic program after having already completed 103 or more semester units will be required to submit a Petition to Graduate before readmission will be considered. In general, readmission will be approved only for those students whose proposed schedule leads to graduation within 132 total semester units. As the proposal must be endorsed by the student's school, students should begin this process several months prior to their intended return.

Reinstatement Process:

Reinstatement is the act of restoring active-student status to former students who left the University in academic difficulty (academic probation, special probation, subject to disqualification, or academically dismissed). Undergraduate students in academic difficulty who wish to return to the University of California , Merced must file an application for reinstatement with the Office of the Registrar by the deadlines listed below. It is expected that all official transcripts from other institution(s) with course work for all terms prior to the current term would be submitted with the reinstatement application, and that a final set of official transcripts then be provided to the University at the conclusion of that current term of enrollment demonstrating the completion of an acceptable number of units (normally 24 semester units). Any decision by the University to accept the application of reinstatement will be provisional until the University has received the final official transcripts showing the academic performance of the current term of attendance at another institution(s) of higher education. All final decisions for reinstatement will be made by the Dean of the School to which the student had been admitted or the Dean of the School to which the student has requested to transfer. It is possible that if the student's academic performance at another institution does not meet the expectations outlined by the application for reinstatement, that the decision to be reinstated could be revoked by the appropriate School Dean. As with all other UCs, a non-refundable application fee of $60 is charged.

Reinstatement Deadlines:

Fall Semester – May 1
Spring Semester – November 1

Reinstatement Criteria:

A student who left the University in academic difficulty, and is seeking to return under the same major on record, will have their application reviewed by a representative from the academic school associated with that major. A decision to approve the application for reinstatement will be granted if: (1) the student has completed at least 24 semester-equivalent units at another institution of higher education or in combination with summer courses taken at UC Merced or another UC campus, (2) the student has accumulated a minimum cumulative transfer grade point average of at least 2.7, (3) the student has completed at least 16 of the 24 semester-equivalent units in courses that are directly related to the major, with no grade less than a "C" for those units, (4) all applicable official transcripts from institutions of higher education are received along with the application for reinstatement, and (5) the on-line Statement of Legal Residence petition is resubmitted. Deans have the authority to approve, on a case by case basis, an application that does not meet the minimum unit requirements. If a reinstatement is approved, the student will be monitored on probation by the academic advisors for each School, for at least one semester.

A student who has petitioned to be reinstated (but under a different major), have their application reviewed by a panel of representatives from the academic schools, and must also obtain the approval of the Dean to whose jurisdiction the student seeks to transfer. Transfer to "undeclared" status will not be permitted if the student's class standing would be equivalent to Junior standing or higher. Reinstatement to another academic program after attaining senior standing (90 units) will also not be permitted. Students who are not allowed to transfer to another established academic program/school will not meet the criteria for reinstatement. Additionally, students will not be permitted to return to UC Merced if they carry an equivalent cumulative transfer GPA less than a 2.0 at another institution(s) of higher education after leaving UC Merced.

A student who is seeking reinstatement to their designated academic program after having already completed 103 or more semester units will be required to submit a Petition to Graduate before reinstatement will be considered. In general, reinstatement will be approved only for those students whose proposed schedule leads to graduation within 132 total semester units. As the proposal must be endorsed by the student's school, students should begin this process several months prior to their intended return.

No petition for reinstatement will be considered if a student is academically disqualified for a second time at any time after initial reinstatement.

Graduate Students:

Graduate students desiring readmission, reinstatement, or termination of leaves of absence (other than an approved planned educational leave) should contact the Office of the Dean of Graduate Studies. Graduate students who wish to register after a break in enrollment must petition for reinstatement with the Office of the Registrar. Reinstatement is not automatic and requires the approval of the chair of the student's graduate group and the Dean of Graduate Studies. The student's record will be evaluated in terms of academic performance and timely completion of the degree. Students who wish to reinstate and have exceeded the time limit for completion of the master's and/or doctoral degrees must also submit a plan and timetable for degree completion to their academic program chair and the Dean of Graduate Studies for review and approval.

Transfer with Scholastic Deficiencies
To transfer from one campus of the University to another, or from one School to another on the same campus, a student who has been academically disqualified or is on academic probation must obtain the approval of the dean to whose jurisdiction the student seeks to transfer.