APPENDIX H

UC-AFT and UC List of Equivalencies
February 20, 2008

NSF List of Duties that Shall Receive Equivalencies

Below is a representative list of duties that shall receive workload equivalencies, pursuant to Article 24.A.6, when these duties are assigned or expected to be performed by an NSF in addition to his or her assigned teaching duties. These duties shall receive workload equivalencies whenever such duties are required or clearly expected by the University, and are neither provided for in the NSF's appointment percentage or the IWC which is assigned to the course nor compensated under another title. Should a campus practice be to acknowledge these duties by other forms of compensation, then it may continue to do so instead of providing an equivalency.

1. Committee work for department or program, e.g., standing personnel committee, curriculum development committee, exam committee. (It would not include ad hoc review committees such as an excellence review committee.)

2. Designated service as an adviser or mentor to undergraduate students and graduate students, e.g. thesis or dissertation adviser, undergraduate majors, honors work, or training of Teaching Assistants.

3. Provision of independent study courses.

4. Administration of placement examinations, e.g., writing, languages, arts, or music.

5. Coordination and supervision of extracurricular activities, e.g., student publications, student organizations, field trips, performances, exhibits, fundraising, and special events.

6. Development and coordination of internships.

7. Course coordination for instructional offerings that are delivered via multiple instructions and sections, e.g., administrative scheduling for locations and times of sections, coordination of laboratory facilities, development, compilation and management of common course materials.

8. Course, curriculum or program development, e.g., on-line instructional materials, course redesign, or website content.

9. Special advising, tutoring and coaching, or community outreach programs sponsored by a program or department, e.g., interactions or meetings between language and music faculty and students outside of office hours.

This list of duties is not exhaustive. Equivalencies may be awarded in any situation where an NSF is required or clearly expected by the University to perform duties in addition to his or her assigned teaching duties.