Enclosed:

- Agenda and Powerpoint from the October 3, 2008 School of Natural Sciences Faculty Meeting. Minutes were not taken.
- Minutes of the December 18, 2008 School of Natural Sciences Faculty Meeting

SNS Faculty meeting Admin. Agenda
10/3/08

Introduction and updates – Maria (2 minutes)

Associate Dean – Anne (10 minutes)
- WASC
- 09-10 scheduling
- Graduate student issues - Carrie

Office structure – De (5 minutes)
- New administrative units
- Retreat report

Administrative responsibilities – Mireille (5 minutes)
- Routing chart
- Binders

Outreach Events – Denise (5 minutes)
- Faculty participation
- CS sign up system

Community Service (CS) capabilities – Joseph (10 minutes)
- Website review - Scott
- Calendar
- Distribution lists

Academic Personnel – Dora (10 minutes)
- Recruitments
- Voting
- Seminar announcements

SNS Faculty meeting Admin. Agenda
10/3/08, 4:00 PM – 5:30 PM COB 116

1. Introduction and updates – Maria

2. Associate Dean - Anne

3. School Administrative Items – staff

4. Shared Governance – David O.

5. Enrollment Management – Michael Colvin

Associate Dean for Curricular Affairs (Anne Kelley)

Undergraduate Curriculum

- WASC accreditation
- Ongoing curriculum assessment
- Coordination with NS-CC
- Facilitate disciplinary program reviews (with Dean)
- Student retention and success (with Dean, Assoc. Dean & advisors)

Graduate Students

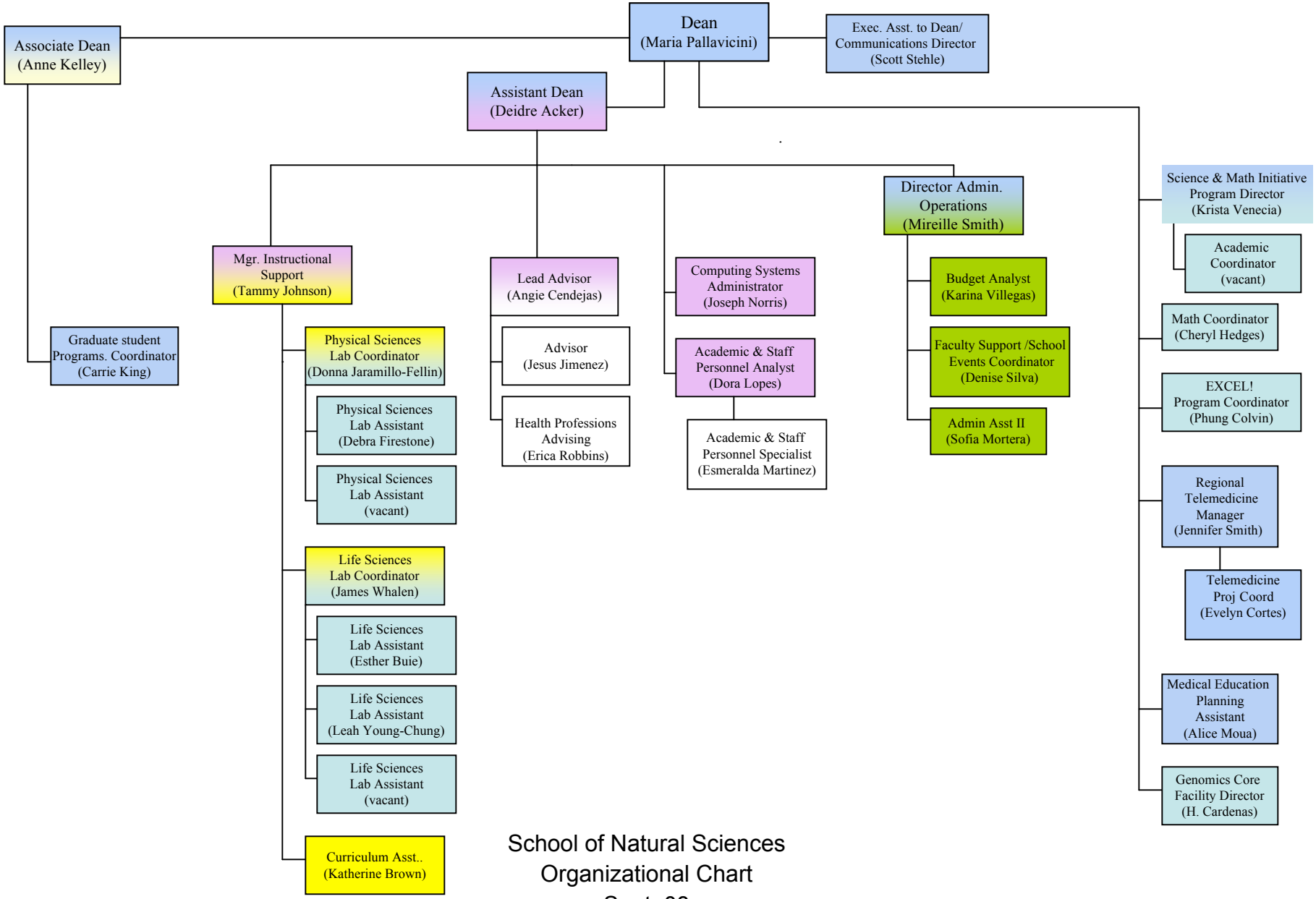
- Supervise grad programs coordinator; serve as academic liason between grad programs coordinator and grad group chairs

Instructional Issues

- Teaching assignment planning (with Dean and program leads)
- Coordinate lecturer evaluations; make lecturer hiring recommendations to Dean

Undergraduate Research

- Coordinate opportunities for SNS students here and elsewhere
- Coordinate opportunities for non-UCM students here



School of Natural Sciences
Organizational Chart
Sept. 08

Nat Sci Exec Comm

- Chair (elected)
- Vice chair (elected)
- Committee on committee chair (elected)
- ARPC (appointed)
- APC chair (appointed, in consultation with dean)
- Curriculum committee chair (“appointed”)
- Member at large (elected)

2008 SNS FALL FACULTY MEETING MINUTES
December 18, 2008

Campus Budget Update: Keith Alley

The original model built for UC Merced was that the State would provide the money to offset our costs up front. The base was ten-million dollars plus an additional twenty-million in supplemental support which was reduced to fourteen-million.

The 2008-2009 Academic Year is the fist year the fourteen-million has eroded down to ten-million. There is no enrollment support for new students in the coming year. UCM anticipates a loss of five-million in 2009 and another five-million in 2010 which depletes supplemental support funds to zero.

The UC system will see a 10% reduction next year and another 10% the following year. UCM has the task of trying to come up with five-million dollars for 2009-2010 when the other campuses are cutting costs. There is a major concern about losing the last five-million dollars in supplemental support funds with no backfill.

UCM has opted to freeze positions and hiring in an effort to conserve as much money as possible. FTE's will see a reduction this year and we are looking at an increase in student to faculty ratio. UCM will likely see a high volume in student enrollment with low faculty recruitment.

SNS Budget and Expenditures: Dean Pallavicini

Please review the SNS Budget and Expenditures hand-out (attached). Expenditures to date are mostly staff salaries. Overhead we see the phone bills are high due to SNS being charged initially then funds are taken from faculty incidental accounts and paid back to SNS.

We are looking at a 3% cut and are trying to be frugal by squeeze as much from donor funds, operation funds, and bridge funding. There is a stop on all entertainment expenses which could eliminate SECT in the near future.

Reviewed FTE data per hand out: Requested positions are shown. APM 1 search, Div BIO/NEURO 1 search, CHEM2 searches, ESS postponed search, PHYS 2 searches. APM shows 12% student credit not including Math 5. The numbers for Majors are as follows: APM 66, BIO 792, CHEM 101, ESS 27, PHYS 35, and Undecided 49.

The total credit hours on the hand-out include Math 5 and Chem. Most courses are taught by non-faculty members. The Faculty is doing their best to cover the breadth of courses. There could be larger classes in the coming year, but there is a problem with classroom space.
In comparison to the other schools on campus, SNS and SSHA carry most of the teaching load. 14,000 to SSHA, 13,000 SNS, 3,000 ENG. Currently only a small portion of the lecturer money goes to fund SNS lectures, SSHA receives most of that funding.

Strategic Planning: Dean Pallavicini

The tone of SNS's strategic plan does not look uniform. It is currently on our web site and it is what our potential candidates review prior to interviews. I will create a less detailed Executive Summary to post on the web as a generic document for public view while we work on the detailed Strategic Plan. Additionally the Strategic Planning Committee needs to decide on keeping FTE's in certain areas or changing them. This should occur by January 15th, 2009.

Staffing Updates: De Acker

ARC Moved to SNS. New staff members are Jamie Ziegenfuss, Rebecca Dugger, and Kim Morris. I will send out a survey in January to see how the ordering process is working with the team being at Castle. There will also be an online ordering form put in place at the beginning of the year. Please let us know of ways to improve the support.

SMI has temporarily moved from SE 103 to the AOB facility (trailers) but will ultimately move up to the Dean's Suite to be closer to students. SE 103 may be converted into a computer lab.

SKIFF/SE2/Reviews Update: Dean Pallavicini

SKIFF will not go to Castle instead it will be in SE 154 (short bar) this clean room will be available for teaching and research. We will know more about this on January 12th.

SE 2 planning is going forward. Some faculty will be tasked for the planning committee.

Projected Reviews: There will be an informal APM review with feedback on ways to improve. ESS need to look at ways to broaden the program and make it more attractive to undergrad students campus wide. I will be working with the faculty this spring to put an interdisciplinary group together.

Committee Reports

ARPC Rowland Winston: Nothing.

APC Anne Kelley: Handling merits and assessments getting into increases. We have a smaller group of candidates this year but Esmeralda is handling the recruitment coordination very well.

CC Peggy O'Day: Deadlines for changes and updates to SNS CRF's are online. They must be approved in school before going to UGC. The voting process has been streamlined. Any new courses to be printed in the catalog must be given to NFCC by February 15th.

WASC Anne Kelley: We are in good shape here with WASC. I am working with Joseph Norris to keep everything WASC related updated on the SNS website.

Med School Update: Dean Pallavicini

Med School planning has slowed. As of Jan 1st I will be back to full time SNS Dean. Fred Myers will take over working on the partnerships with UC Davis and UCSF Fresno for the Med School.

End Meeting 1750, December 18, 2008

Recorded by:

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Denise Silva
Faculty Support