Enclosed:

- Minutes of the October 6, 2008 School of Social Sciences, Humanities, and Arts (SSHA) Faculty Meeting.
- Minutes of the November 19, 2008 School of Social Sciences, Humanities, and Arts (SSHA) Faculty Meeting.
- Minutes of the March 17, 2009 School of Social Sciences, Humanities, and Arts (SSHA) Faculty Meeting.

SSHA FACULTY MEETING #47
MINUTES

The Forty-seventh regular meeting of the School of Social Sciences, Humanities and Arts faculty was called to order on Monday, October 6, 2008 at 11:35am in the Chancellor's Conference Room (232) of the Kolligian Library Building by Interim Dean, Hans Bjornsson.

Academic Senate Faculty Present:

Virginia Adan-Lifante, Irenee Beattie (via phone), Gregg Camfield, Yihsu Chen (via phone), Robin Delugan, Yarrow Dunham, Kevin Fellezs, Maurizio Forte, Jan Goggans, Tom Hansford, Evan Heit, Gregg Herken (via phone), Kathleen Hull, Shawn Kantor, Chris Kello, Ignacio Lopez-Calvo, Manuel Martin-Rodriguez, Teenie Matlock, Nathan Monroe, Ruth Mostern, Todd Neumann, Steve Nicholson, Dave Noelle, Robert Ochsner, Sholeh Quinn, Dunya Ramicova, Linda-Anne Rebhun, Cristian Ricci, Michael Spivey, Peter Vanderschraaf, Nella Van Dyke, Will Shadish, Jack Vevea, Jan Wallander, ShiPu Wang, Simón Weffer-Elizondo, Alex Whalley, Katie Winder, Anthony Westerling and Jeff Yoshimi.

Academic Senate Faculty Absent:

Susan Amussen, Michelle Chouinard, Paul Maglio, Sean Malloy and Anna Song.

Lecturers Present: Mark Harris, Visiting Professor of Management

Staff Present: Brian Gresham, James Ortez, and Megan Silva

Guests: Tamela Adkins, Officer Josie Salcido and Sam Traina

Agenda Dean Bjornsson presented the agenda for approval.
No objections or additions were included to the agenda.

Presentations

UCM Police Department Presentation on Safety

Adkins gave two handouts on safety and mass notification at UCM (UCM Alert) and explained them. Salcido went over the UCM Police Department's number (CATCOPS) and the term "Blue File."

Introduction of New Faculty

Dean Bjornsson introduced the new Faculty. This includes Susan Amussen, Irenee Beattie, Chris Kello, Igancio Lopez-Calvo, Nathan Monroe, Sholeh Quinn, Linda-Anne Rebhun, Anna Song, Michael Spivey, Nella Van Dyke, Peter Vanderschraaf and Jack Vevea. Also, introduced were Dipak Gupta, Artist in Residence and Mark Harris, Visiting Management Professor.

Grants Application Assistance: Sam Traina, VC of Research

Traina announced that a new grant writer has been hired part time and he wanted to bring this to Faculty attention. This person will be writing grants for UC Merced big projects and will provide assistance to schools for campus resources

(for broad issues). This person has been hired to bring money to campus in the form of Grants. Traina interested in Faculty being aware that this person is on campus to assist the Schools and that the Faculty can submit proposals for her to write.

ARTS UC Merced Presents: Dunya Ramicova

Ramicova provided a handout of dates of Performances of ARTS UC Merced Presents. Ramicova announced that the Merced Symphony would be coming to UC Merced campus several times and there would also be a fundraiser reception at the Chancellor's home on October 23, 2008.

Minutes

Dean Bjornsson summarized minutes from the previous meeting. Ochsner mentioned that next fall UC Merced would have to present to WASC and the campus would probably be finished with the accreditation process in 2-3 years. Weffer did not have an update on the Inequality Institute, but DeLugan added that there was a multicultural combination with the community added to the plans. Minutes were approved unanimously.

Reports

Campus and School Updates

Dean Bjornsson pointed out that the temporary facilities (trailers) were completed and house offices and conference rooms.

There are 116 professors on campus and 47 are in SSHA. Currently, SSHA has 8 positions to fill this coming year. Next school year UC Merced is estimated to have 3, 010 students. Bjornsson presented the Fall 2008 Census data and there are a total of 919 SSHA Students.

The Management Building should be completed by May 1, 2010.

The budget is very tight right now. SSHA is expected to pay for SSHA Dean Search. The plan is to hire a search firm.

Gresham made an announcement of the new CRF system which is online. He also mentioned that he will be leaving SSHA and Silva would be handling Curriculum concerns until further notice.

School Committees

Dean Bjornsson explained that SSHA has PDS, PSY and HWC bylaw groups, but SSHA also has school-wide committees that need to be constituted including:

Executive Committee – (approved by acclamation) Defines bylaws and is also Space Committee. Members include:

- Steve Nicholson, Chair
- Gregg Herken
- Shawn Kantor
- Will Shadish
- Alex Whalley
- Hans Bjornsson

Curriculum Committee – (approved by acclamation) Members include:

- Will Shadish, Chair
- Sean Malloy, Vice Chair
- Susan Amussen
- Nella Van Dyke
- Chris Kello

Recruitment and Retention Committee – (approved by acclamation) Members include:

- Simon Weffer, Chair
- Anna Song
- Robin DeLugan
- Peter Vanderschraaf

WASC Committee – (approved by acclamation) Members include:

- Gregg Camfield, Chair
- Jack Vevea
- Dunya Ramicova
- Peter Vanderschraaf

Space Committee – need to appoint committee. All agreed that Executive Committee will choose the members.

Academic Probation & Dismissal Policy

Ortez gave a handout of the draft of the proposed new policy. He also pointed out that a major change from the previous policy is that students who go on Academic Probation will be removed from their declared major and he was interested in comments from the Faculty.

Heit asked if the policy addresses the failing Natural Sciences students who want to be SSHA students. Ortez said yes, but the students will be required to use resources on campus to get GPA to SSHA major standards.

Ortez asked all comments and feed back to be sent to him so he can address issues at UGC.

Development Focus (Fundraising)

What do bylaw groups want to raise funds for? SSHA needs to define what exactly is needed.

Discussion: Camfield suggested SSHA should start with university Strategic Planning. It is fairly easy to get money for issues such as Graduate Student funding. Winder asked if SSHA has a representative in Development. Bjornsson said yes, but position is in transition. Noelle asked if Faculty should create a "wish list" to offer to donors so they can give to what they want. Mostern suggested Faculty have a meeting with Development. Camfield suggested that Development come to Dean's Offices to ask what they need. Dean Bjornsson said Dean's Office would support Specific Interest Speakers that the community would like and Wallander suggested communication via newspapers might connect Merced to other cities.

Good of the order

Announcements

Dean Bjornsson announced the upcoming Spendlove event.

Lopez-Calvo announced a Conference being held at UC Merced on May 23-24, 2009. Also, on October 21, 2008 there will be a speaker talking about their book in COB 105.

Adjournment Meeting adjourned at 12:54pm

SSHA FACULTY MEETING #48
MINUTES

The Forty-eighth regular meeting of the School of Social Sciences, Humanities and Arts faculty was called to order on Wednesday, November 19, 2008 at 11:31am in the Chancellor's Conference Room (232) of the Kolligian Library Building by Interim Dean, Hans Bjornsson.

Academic Senate Faculty Present:

Virginia Adan-Lifante, Susan Amussen, Gregg Camfield, Michelle Chouinard (via phone), Kevin Fellezs, Jan Goggans, Tom Hansford, Evan Heit, Gregg Herken, Kathleen Hull (via phone), Shawn Kantor, Ignacio Lopez-Calvo, Sean Malloy, Manuel Martin-Rodriguez, Nathan Monroe, Ruth Mostern, Todd Neumann, Steve Nicholson, Dave Noelle, Robert Ochsner, Sholeh Quinn, Anna Song, Peter Vanderschraaf, Nella Van Dyke, Will Shadish, Jack Vevea, Jan Wallander, Simón Weffer-Elizondo, and.

Academic Senate Faculty Absent:

Irenee Beattie, Yihsu Chen, Robin DeLugan, Yarrow Dunham, Maurizio Forte, Chris Kello, Paul Maglio, Teenie Matlock, Dunya Ramicova, Linda-Anne Rebhun, Cristian Ricci, Michael Spivey,ShiPu Wang, Anthony Westerling, Alex Whalley, Katie Winder and Jeff Yoshimi.

Lecturers Present: None

Staff Present: Araceli Garcia-Maldonado, Laurie Greene, James Ortez, Megan Silva and Jennifer Wade

Guests: Keith Alley, Karen Dunn-Haley and Laura Martin

Agenda Dean Bjornsson presented the agenda for approval.
No objections or additions were included to the agenda.

Minutes Dean Bjornsson reviewed the minutes from the previous meeting. Minutes were approved unanimously.

Announcements

Introduction of New SSHA Staff

Dean Bjornsson introduced Laurie Greene, the new Academic Personnel Specialist and Araceli Garcia-Maldonado, the Temporary Academic Advisor.

Call for Fall 2009 Courses

Friday, November 21, 2009 Assistant Dean Ortez and Silva will put out the call for Fall 2009 courses. The Office of the Registrar is asking for the courses early.

Presentations

Fundraising – Guest Speaker: Judy Pfitzer-Boyer

Pfitzer-Boyer is the Director of Development on campus. She spoke about philanthropy and its importance for the success of our university and how it is critical for building relationships. She also talked about the processes of

Development and how the Strategic Academic Plan sets the direction of Development's priorities. The process was explained as such: Prospect (possible donors) → Cultivation of Prospect (meetings to convince why to give to the University) →Contractural Agreement with Donor → Special Event for Donor → Stuardship role (many people who donate will donate again). People give money to big ideas.

Pfitzer-Boyer will create a list of priorities that will become available. Dean Bjornsson will be involved in this and group meeting with Faculty and Pfitzer-Boyer.

Strategic Planning Keith Alley: Provost

Alley provided an update on the Budget. The Legislative Analyst Office (LAO) examines the State General Budget. The projection is that by 2014 there will be a $22.6 Billion deficit. Thus, there will be a reduction in Higher Education Budgets (UC will experience a $65 Million budget cut in January). Student fees may increase.

SSHA Dean Search: Alley is bringing in a consultant, Patricia O'Brien to talk to Faculty Groups to ask what Faculty would like to see in a SSHA Dean.

Faculty Searches: Alley announced that some searches will be stopped, but to continue with them until further notice. It was also noted that the University will still keep increasing enrollment every year as planned, but there may not be any Faculty growth because of the Budget issues.

WASC Committee Presentation: Gregg Camfield

Camfield, the Chair of the SSHA WASC Committee did a presentation on WASC, what it is, what Faculty need to do and the support that the University can offer Faculty in this time of change. He introduced the Staff of the Center for Research on Teaching Excellence (CRTE) – Karen Dunn-Haley, Laura Martin and Mike Troung. The PowerPoint used is posted on UCMCROPS.

Good of the order

Announcements

Nicholson, the SSHA Faculty Chair, asked what the process is to change/amend bylaws. Can it be done by Ballot Electronic Voting? Proxy Voting? Bylaws do not allow for proxy, but can be amended. Will be discussed at the next Faculty Meeting.

Adjournment Meeting adjourned at 11:57pm

SSHA FACULTY MEETING #49
Draft MINUTES

The Forty-ninth regular meeting of the School of Social Sciences, Humanities and Arts faculty was called to order on Tuesday, March 17, 2009 at 12:07 pm in the Academic Office Building Conference Room, 115 by Faculty Chair, Steve Nicholson.

Academic Senate Faculty Present:

Virginia Adan-Lifante, Susan Amussen, Irenee Beattie, Gregg Camfield (via phone), Yarrow Dunham, Kevin Fellezs, Jan Goggans, Tom Hansford, Evan Heit, Gregg Herken, Kathleen Hull, Shawn Kantor, Christopher Kello, Ignacio Lopez-Calvo, Teenie Matlock, Nathan Monroe, Todd Neumann, Steve Nicholson, David Noelle, Robert Ochsner, Sholeh Quinn, Dunya Ramicova, Linda-Anne Rebhun, Will Shadish, Anna Song, Michael Spivey, Peter Vanderschraaf (via phone), Nella Van Dyke, Jack Vevea, Jan Wallander, ShiPu Wang, Simon Weffer, Alex Whalley, Katie Winder, Jeff Yoshimi (via phone).

Academic Senate Faculty Absent:

Yihsu Chen, Michelle Chouinard, Robin DeLugan, Maurizio Forte, Sean Malloy, Manuel Martin-Rodriguez, Ruth Mostern, Cristian Ricci, Anthony Westerling.

Lecturers Present: None.

Staff Present: Hans Bjornsson, James Ortez, Jennifer Wade, Megan Silva, Kymm Carlson.

Reports

Announcements

Bjornsson announced a SSHA Faculty Meeting with the Chancellor on March 31, 2009 at 12pm in KL 232.

Bjornsson announced new faculty positions: Economics - Robert Innes (accepted); 2 Psychology, Political Science & Sociology.

Bjornsson described the 2008 UCUES (University of California Undergraduate Experience Survey) - Measures how satisfied students are and what they have learned.

SSHA Strategic Plan

Bjornsson presented a PowerPoint presentation (available on UCM CROPS). FTE breakdown: 1 student = 30 credits; 1 TA FTE (2 half time) = 44 student FTE; 1 Faculty FTE = 18.7 student FTE. Bjornsson talked to the Provost who hopes to release 10-15 positions total at UCM (5 or 6 in SSHA). Bjornsson suggested positions in: Psychology, Sociology, Political Science, Arts (technique), History (2008 hire), Cognitive Science *PPF.

The number of students who have applied for AY 09-10: approximately 9,000, this is down relative to the previous year.

If frozen positions dropped off after a period of time this could lead to bad hires. Frozen positions include: Sr. Psychology, Jr. Anthropology, Arts History, Jr. Cognitive Science, Jr. Economics.

Goggans suggested that positions at the junior level shouldn't be hard to hire because no one else is hiring.

Ramicova pointed out that the Arts FTE are misleading because UCM is the only campus to lump all Arts disciplines together. Other campuses have FTE for individual disciplines.

All disciplines have different hiring seasons.

Amussen mentioned that HWC prioritized the need for ethnic studies courses (Chicano/Latino History, African American & Ethnic Literature) due to strong student demand but are not included in the suggested positions. Bjornsson stated that there are not enough students to bring in faculty. Camfield believes you cannot attract students without faculty. Bjornsson pointed out that there are no funds to make investments, have to generate students first.

Wallander pointed out that even with the proposed psychology position psychology will still be understaffed. Statistics show psychology should have 3 or 4 positions. Bjornsson stated that if positions were only based on numbers all should go to psychology; however we wouldn't have SSHA; have to divide time with lecturers.

Motion to approve Bjornsson's proposed FTE
Weffer moves
Spivey seconds

16	IN FAVOR
8	OPPOSED
9	ABSTAIN
2	DID NOT VOTE

Motion approved

SSHA Structure from 7.1.09

Bjornsson proposed bylaw units: Social & Management Sciences, Cognitive & Information Sciences, Psychological Sciences, World Cultures, History & Arts.

Ramicova suggested separate bylaw unit for Arts. Bjornsson had previously discussed this with the Chancellor and Provost and suggests this for the future, but do not currently have the resources.

Question regarding sunset provision for the bylaw units arose. Would like writing into the bylaws regarding when they change and how.

Amendment to change the names of bylaw units.

Addition of management to PDS. Addition of languages and Writing Program to WCH.

Motion to approve Bjornsson's proposed bylaw units
Weffer moves
Spivey seconds

30	IN FAVOR
0	OPPOSED
3	ABSTAIN
2	DID NOT VOTE

Motion approved

WASC Update

WASC update provided by Camfield. Reminder of where we're at and what we're working on - Capacity & Preparatory Report. WASC will be here in the fall to review the report and talk with faculty, students and staff. This visit will determine whether we're up to being reviewed for educational effectiveness.

Draft report available shows we are not in compliance with APM 210, regarding the evaluation of teaching. Need more evidence than student evaluations. Personnel chairs need better evaluation of teaching in bylaw units. Current evaluations do not represent best practices. The SSHA WASC Committee, Jack Vevea in particular, has been working on developing a new ratings form. It is anticipated that this new form be ready for use in the Fall 09 semester.

Need to be prepared for the site visit. We shouldn't pretend there aren't problems. WASC wants to see that we are identifying problems and taking action. Accreditation is about making our practices transparent. Camfield hopes this process brings to our attention what we do/don't do well in our classrooms and programs.

ANTH 5 Discussion

Presented by Hull. ANTH 5 - Introduction to Biological Anthropology - proposed to fulfill the SSHA, Natural Science or Engineering course with laboratory, field or studio General Education requirement. (Memo posted on UCM CROPS).

Motion to approve ANTH 5 as a science with lab
Camfield moves
Spivey seconds

20	IN FAVOR
0	OPPOSED
3	ABSTAIN

Motion approved (some faculty left the meeting prior to voting, however still had quorum - 17.6+ people)

New Registrar Forms

Silva reviewed new registrar forms: Add/Drop Form, Course Withdrawal Form and Incomplete Grade Form. All can be found on UCM CROPS.

United Way

Carlson distributed United Way forms. Forms can be dropped off at the SSHA reception desk. Deadline is April 10, 2009.

Good of the order

Announcements

Weffer spoke on behalf of the Recruitment and Retention committee. Yielding SIR's most important for recruitment. Two upcoming events: Bobcat Day (really important) - April 18 and Experience UCM - overnight stay on campus.

Adjournment

Meeting adjourned at 1:38 pm