UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, September 29, 2009 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM	PAGE
Information	**I.**	**Chair's Welcome and Introduction of Members**	
Information	**II.**	**2009-2010 Calendar for Academic Programs and Courses** *(Please refer to the **Sept. 29 meeting** folder: "2009_2010 Calendar for Acad Prog and Courses (3).pdf")*	**1**
Action	**III.**	**Selection of UCORP Substitute on October 12**	
Action	**IV.**	**Selection of UCOLSC Representative**	
Action	**V.**	**Selection of CRF subcommittee (Still need SOE & NS Reps)**	
		CRF – MATH 292 *(Please refer to the **CRF-MATH 292** subfolder in the Sept. 29 meeting folder)*	**2**
		CRF – PSY 290 *(Please refer to the **CRF-PSY 290** subfolder in the Sept. 29 meeting folder)*	**10**
		CRF-PSY Discontinuance courses *(Please refer to the **CRFs-PSY Discontinuance** subfolder in the Sept. 29 meeting folder)*	**15**
Action	**VI.**	**S & E 2** Request from DivCo - GRC to opine on whether Building Advisory Committee (BAC) needs more Senate representatives *(Please refer to the **S&E 2** subfolder in the Sept. 29 meeting folder: "Memo to DivCo_SE2_final.pdf"," DivCo response to GRC memos.pdf" and "BAC 4 06 09.pdf")*	**24**
Action	**VII.**	**F&A (Indirect Cost Return)** Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed. *(Please refer to the **Indirect Cost Return** subfolder in the Sept. 29 meeting folder: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf". See also*	**27**

http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14

Action **VIII. WASC Issues**

A. Chair Kello Memo to GRC Members **54**

*(Please refer to the **Sept. 29** meeting folder:"GRC Chair Memo_GRC Business_Sept09.pdf")*

B. Graduate Program Review Policy – approved by GRC May 2009 **56**

*(Please refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

- GRC to create a Program Review subcommittee
- GRC to opine on when/if graduate emphasis areas must be reviewed before submitting to CCGA for a stand alone program.
- GRC to discuss program review schedule. *(Please refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder /"Traina email_Program Reviews schedule.pdf").* **91**
- SOE and CAPRA's comments on program review policies. (*Please refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder "Comments-on-Program-Review-SOE-June2009.pdf", "Program review_SNS comments.pdf" "CAPRA Memo_Program Review_061909.pdf")*

C. Substantive Change – Request from Committee on Rules & Elections. GRC to review its policies & procedures to identify any conflicts with existing policies. GRC to determine how to include WASC substantive change requirements into their policies on revisions to Academic programs. Proposals reviewed by GRC must take into account whether program initiation or changes trigger substantive change(s) review by WASC before the program can be implemented.

*(Please refer to the **WASC Accreditation** subfolder under the Sept. 29 meeting folder: "DivCo_ WASC Memo for Review.pdf" ,* **96**
"memo_061809_Degree_Level_Approval_policy -- final.doc", "Proposed_DP_policy_4_15_09.doc , "UCM_DP_flowchart.pdf")

Graduate policies affected by WASC requirements: **108**

- Review procedure for proposals for new graduate emphasis areas and graduate groups. *(Please refer to the **WASC Accreditation** subfolder under the Sept. 29 meeting folder "Review procedure for new programs_MAR 09 final (2).doc")*
- CRF Policy. *(Please refer to the **WASC Accreditation** subfolder under the Sept. 29 meeting folder: "CRF_process_0809_final_MAR_09.pdf ")*

Action **IX. Furlough Mitigation** **115**

- Request from DivCo - GRC and UGC to develop a collaborative proposal on instructional days. **Due date: October 2009**

*(Please refer to the **Furlough Mitigation** subfolder under the Sept. 29 meeting folder: "Instructional Days at UCB_emails_.pdf", "UCLA_Draft_Stdt+EngagementDays[1].doc")*

- GRC to opine on whether Research/Travel/Shared Equipment grant funds can be used by faculty to mitigate furloughs. *(Please refer to the **Sept. 29** meeting folder: "GRC Chair Memo_GRC Business_Sept09.pdf", "2008-2009 GRC Call for Proposals.pdf",)*

Action **X. Videoconferencing Graduate Courses From Other UCs** **124**

Request from Psychology – GRC to approve or disapprove students taking a videoconferenced course from UCLA. *(Please refer to the **Requests from Schools** subfolder under the Sept. 29 meeting folder: "Intercampus Exchange Program for Graduate Students.pdf")*

Action **XI. Purchasing/Financing Web-based System**

Request from Senate/Administration Council.
Background: Administration is proposing to formulate a usergroup to merge the systems and give investigators access to their accounts and real time data. GRC is requested to get faculty input and assist Administration in drafting a charge to the usergroup.

Action **XII. Non-Resident Tuition (NRT)**

Request from SSHA – Payment of NRT for a third year graduate student not yet advanced to candidacy. GRC to approve or disapprove student's funding.

Action **XIII. Program Requirements for Students**

Request from Natural Sciences - Is there any statute of limitations on when students have to decide whether to follow old or new program requirements?

Action **XIV. NRT Waiver** **125**

Request from Natural Sciences
*(Please refer to the **Requests from Schools** subfolder under the Sept. 29 meeting folder: "NRT Waiver_SNS.pdf")*

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE • Merced Division

Graduate & Research Council (GRC)
Minutes of Meeting
September 29, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, September 29, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Welcome & Introduction of Members

Chair Kello welcomed new and returning committee members.

III. Furlough Mitigation

UCB has instituted a furlough mitigation program in which they are using their opportunity funds and indirect cost return funds. DivCo has requested that GRC develop a furlough mitigation policy for UCM.

GRC members discussed various options. One suggestion was to use some of the $107,000 in GRC grant award money for furlough mitigation. It was mentioned that the EVC might provide matching funds. GRC needs salary information on newly appointed ladder-rank faculty and the lowest 50% of ladder-rank faculty to determine if this option would be beneficial.

ACTION: Chair Kello will get the pertinent salary information from the Office of Academic Personnel to ascertain the number of faculty who will benefit and the amount of which they will benefit. Based on that information, GRC will make a decision whether to move forward with a furlough mitigation policy. Chair Kello will inform DivCo of this decision.

IV. Non-Resident Tuition (NRT) Issues

It was announced that the immediate issue in item XII on the agenda regarding the graduate student in SSHA has been resolved. No GRC action necessary.

NRT policies in the Graduate Advisor's Handbook were briefly explained to the committee. NRT is covered by the grants that pay the salaries of graduate students. (State money cannot be used for NRT.) Once students are advanced to candidacy, NRT is waived for three years. UCM has tried different models to get additional

money to expand the number of students such as faculty swapping their start up funds for NRT.

Many faculty members are having difficulties paying NRT out of their grants. GRC has the authority to change that policy in the Handbook. However, some committee members pointed out that the money would then have to come out of a different research source. A committee member inquired whether GRC can set aside some of the $107,000 grant award money for faculty to write proposals to cover NRT for continuing students.

It was stated that GRC needs to address two NRT issues this year: 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money); and 2) re-examine the distribution model for NRT slots.

ACTION: Due to the complexity of the issue and lack of consensus, the item was tabled until the next meeting.

V. <u>Program Review</u>

Last year's GRC developed a graduate program review policy. DivCo recently voted to accept the policy on a one academic year trial basis. The current GRC needs to review the policy and decide whether it needs to be edited.

VI. <u>Selection of UCORP Substitute for October 12 meeting</u>

GRC's UCORP representative cannot attend the October 12 meeting. No substitute was found.

ACTION: Committee assistant Simrin Takhar will notify OP that there will be no UCM substitute.

VII. <u>CRFs</u>

- PSY 290. Instructor is seeking a change of the grading option.
- PSY 261, 262, 265, 269. Psychology is requesting discontinuance.
- MATH 292. New CRF for review.
- Selection of CRF subcommittee.

ACTION: Committee approved PSY 290's grade change option. Committee approved the discontinuance of the PSY courses. Due to time constraints, MATH 292 was tabled until the next meeting. A CRF subcommittee was selected and will review MATH 292.

VIII. <u>Videoconferencing a Graduate Course from UCLA</u>
Request from Psychology.

ACTION: Committee approved the videoconferencing. Committee Assistant will check if further action is needed.

IX. <u>Statute of Limitations for Students on Program Requirements</u>
Question from Physics & Chemistry. Background: Program requirements were changed and students who entered the program in fall 2008 have the option of following either the old requirements or new. GRC is requested to clarify whether there is a statute of limitations on when students need to decide which set of program requirements they want to follow.

ACTION: Committee voted that there is no statute of limitations and that students have up until their date of graduation to make the decision.

X. <u>Web-based Purchasing and Financial Systems</u>
The Administration wants to create user group to explore the merging of the two systems to make it more user-friendly for faculty. VCA Mary Miller will collaborate with GRC to develop a charge to the user group based on faculty's needs.

XI. <u>S&E 2</u>
At the end of last semester, GRC sent a memo to DivCo on the problems surrounding the planning of S&E 2. DivCo has requested that GRC opine on whether the Building Advisory Committee (BAC) needs more Senate representation.

ACTION: Due to time constraints, the item was tabled until the next meeting.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar, Committee Assistant

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

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AGENDA

ACTION		ITEM	PAGE
Information	**I.**	**Report from October 6 CCGA Meeting –** *Chris Kello*	
Action	**II.**	**Consent Calendar** • Minutes of September 29 meeting *(Refer to the **October 13** meeting subfolder in the Meetings & Agendas folder)* • CRF – MATH 292 *(Refer to the **CRFs** subfolder under GRC 2009-2010 Resources: "MATH 292")*	 **4** **7**
Discussion/Action	**III.**	**Furlough Mitigation** • Request from DivCo - GRC and UGC to develop a collaborative proposal on instructional days. **Due date: October 2009** *(Refer to the **Furlough Mitigation** subfolder under GRC 2009-2010 Resources: "Instructional Days at UCB_emails_.pdf", "UCLA_Draft_Stdt+EngagementDays[1].doc")* • GRC has requested faculty salary data from AP.	**13**
Discussion	**IV.**	**Differential Fees – Request from Systemwide** GRC comments due by October 16 *(Refer to the **Differential Fees for Undergrads** subfolder under the **Systemwide Review Items** folder)*	**17**
Action	**V.**	**President's Dissertation Year (PDY) Fellowship** GRC to select a review subcommittee. Four nominees have been submitted. *(Refer to the **Fellowships** subfolder under GRC 2009-2010 Resources)*	**34**
Action	**VI.**	**S & E 2** Request from DivCo - GRC to opine on whether Building Advisory Committee (BAC) needs more Senate representatives *(Refer to the **S&E 2** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_SE2_final.pdf"," DivCo response to GRC memos.pdf" and "BAC 4 06 09.pdf")*	**38**

Action **VII. Indirect Cost Return** **41**

Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed. Information is being gathered from other UC campuses

*(Refer to the **Indirect Cost Return** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf".) See also* http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14

Action **VIII. Program Review** **68**

Request from DivCo – GRC and UGC to form a task force to assess the policies and examine ways of streamlining and coordinating work.

*(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

- GRC to create a Program Review subcommittee to coordinate with UGC's program review subcommittee.
- GRC to opine on when/if graduate emphasis areas must be reviewed before submitting to CCGA for a stand alone program.
- GRC to discuss program review schedule. *(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder /"Traina email_Program Reviews schedule.pdf").*
- SOE and CAPRA's comments on program review policies. (*Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder "Comments-on-Program-Review-SOE-June2009.pdf", "Program review_SNS comments.pdf" "CAPRA Memo_Program Review_061909.pdf")*

C. Substantive Change – Request from Committee on Rules & Elections (CRE). GRC to review its policies & procedures to identify any conflicts with existing policies. GRC to determine how to include WASC substantive change requirements into their policies on revisions to Academic programs. Proposals reviewed by GRC must take into account whether program initiation or changes trigger substantive change(s) review by WASC before the program can be implemented.

*(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "DivCo_ WASC Memo for Review.pdf" , "memo_061809_Degree_Level_Approval_policy -- final.doc", "Proposed_DP_policy_4_15_09.doc , "UCM_DP_flowchart.pdf")*

Graduate policies affected by WASC requirements: **120**

- Review procedure for proposals for new graduate emphasis areas and graduate groups. *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "Review procedure for new programs_MAR 09 final (2).doc")*

- CRF Policy. *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "CRF_process_0809_final_MAR_09.pdf "*)

Discussion **IX. Purchasing/Financing Web-based System**

Request from Senate/Administration Council.
Background: Administration is proposing to formulate a usergroup to merge the systems and give investigators access to their accounts and real time data. GRC is requested to get faculty input and assist Administration in drafting a charge to the user group. VCA Miller will initiate the process.

Action **X. NRT Waiver** **125**

Request from Natural Sciences
*(Refer to the **Requests from Schools** subfolder under GRC 2009-2010 Resources: "NRT Waiver_SNS.pdf")*
GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots.

Discussion **XI. Revision of GRC Bylaws and Division of GRC**

CRE is revising Senate Committee Bylaws. There is discussion about dividing GRC into a Graduate Council and Research Council due to the plethora and complexity of issues brought before the committee.

Discussion **XII. Cognitive and Information Sciences (CIS) Proposal** **126**

(Refer to the Graduate Groups/ Emphasis Areas folder: "CCGA CIS proposal.pdf")

Discussion **XIII. Request from Systemwide – Repeal of SR 764** **393**

GRC comments due by November 10
*(Refer to the **Repeal of SR 764** subfolder under the **Systemwide Review Items** folder)*

Discussion **XIV. Request from Systemwide – Collection of Faculty Salary Data** **396**

GRC comments due by November 13
*(Refer to the **Faculty Salary Data** subfolder under the **Systemwide Review Items** folder)*

Discussion **XV. Request from Systemwide - Report of the Undergraduate Educational Effectiveness Task Force (UEETF).** **398**

GRC comments due by December 3
*(Refer to the **UEETF Report** subfolder under the **Systemwide Review Items** folder)*

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE • Merced Division

Graduate & Research Council (GRC)
Minutes of Meeting
October 13, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, October 13, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Report from October 6 CCGA Meeting - *Chris Kello*

Fee increases for graduate students. Regents will discuss at their November meeting.

ACTION: Chair Kello will distribute CCGA's response to the fee increases to GRC members for comments. Comments will be forwarded to CCGA.

III. Furlough Mitigation

Based on salary data received from AP, Chair Kello presented various mitigation scenarios. Committee members discussed several options for mitigating furloughs, including using the GRC travel/research/shared equipment funds.

ACTION: The committee voted to revise the Call for Proposals for the GRC grants to increase individual awards to $10,000: up to $5,000 can be used for salary and up to $5,000 can be used for research/travel/shared equipment. A memo stating GRC's decision will be sent to EVC Alley via DivCo.

IV. Differential Fees

This item has been removed from the Regents' November agenda. No action taken by GRC.

V. PDY Fellowship

Committee members raised specific questions about the nominees.

ACTION: Committee Assistant will get the answers and forward them to committee members. A review subcommittee will then be selected via email.

VI. S&E 2

DivCo requested that GRC opine on whether the Building Advisory Committee (BAC) needs more Senate representation.

ACTION: After a brief discussion, the committee concluded that this issue falls under the purview of Administrative leadership. Chair Kello will send a memo to DivCo stating this position.

VII. Purchasing/Financing Web-based System

Background: VCA Mary Miller and GRC have been requested work together to develop a user group with the goal of merging the two web-based systems to improve faculty's access to their accounts.

VCA Miller told Chair Kello she would initiate the process. No action by GRC taken at this time.

VIII. NRT

ACTION: In the absence of VCR Traina, committee decided to table the item until the next meeting.

IX. Revision of GRC Bylaws and Subdividing of GRC

Background: Due to the plethora and complexity of issues, the Committee on Rules & Elections (CRE) is considering whether GRC should subdivide into a Graduate Council and a Council on Research.

CRE will communicate with GRC on this issue. No action taken by GRC at this time.

X. Cognitive and Information Sciences (CIS) Proposal

Group has submitted its proposal to GRC.

ACTION: Vice Chair Kelley will formulate a review subcommittee.

XI. Program Review

GRC and UGC to form a task force to assess their respective program review policies and examine ways of streamlining and coordinating work effort.

ACTION: A GRC review subcommittee was formed with representatives from SSHA and Natural Sciences. A representative from Engineering will be found via an email conversation.

XII. Indirect Cost Return

ACTION: Chair Kello asked committee members to review a memo on indirect cost return written by GRC in 2005. (posted on Crops) Committee Assistant will communicate with other UC Offices of Research as to how indirect cost return is handled on their campuses. This item will be placed first on the next meeting's agenda.

XIII. <u>Consent Calendar</u>

- Draft Minutes of September 29 meeting
- CRF – MATH 292

ACTION: MATH 292 was approved. Due to time constraints, the September 29 minutes will be placed on the next meeting's agenda.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar, Committee Assistant

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

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AGENDA

ACTION		ITEM	PAGE
Information	**I.**	**Chair's Report**	
Action	**II.**	**Consent Calendar**	**3**
		• Minutes of September 29 and October 13 meetings *(Refer to the **October 13 and October 27** meeting subfolders in the Meetings & Agendas folder)*	
		• CRFs – COGS 250, COGS 269, PSY 290 *(Refer to the **CRFs** subfolder under GRC 2009-2010 Resources)*	**9**
Discussion/Action	**III.**	**Three-Semester Calendar**	
Discussion	**IV.**	**GRC's Furlough Mitigation Proposal** Sent to DivCo on October 16	**18**
Discussion/Action	**V.**	**Ad-Hoc Task Force on Graduate Education –** *VCR Sam Traina* Need three members of GRC to serve on task force. *(Refer to the **Graduate Groups/Emphasis Areas** subfolder under GRC 2009-2010 Resources: "Letter_task force_grad education.doc")*	**19**
Discussion	**VI.**	**Review Procedures for New Graduate Emphasis Areas and Graduate Groups** GRC to review and re-approve. *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "Review procedure for new programs_MAR 09 final (2).doc")*	**20**
Action	**VII.**	**Program Review** Request from DivCo – GRC and UGC to form a task force to assess the policies and examine ways of streamlining and coordinating work. *(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*	

- GRC to opine on when/if graduate emphasis areas must be reviewed before submitting to CCGA for a stand alone program.
- GRC to discuss program review schedule. *(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder /"Traina email_Program Reviews schedule.pdf").*
- SOE and CAPRA's comments on program review policies. (*Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder "Comments-on-Program-Review-SOE-June2009.pdf", "Program review_SNS comments.pdf" "CAPRA Memo_Program Review_061909.pdf")*

Discussion **VIII.** **Cognitive and Information Sciences (CIS) Graduate Group Proposal 23**
*(Refer to the **Graduate Groups/ Emphasis Areas** folder: "CCGA CIS proposal.pdf")*

Discussion **IX.** **QSB Graduate Group Proposal** **290**
*(Refer to the **Graduate Groups/Emphasis folder:** "QSB memo.pdf and QSB CCGA Proposal Oct 12 2009.pdf)*

Discussion **X.** **Request from Systemwide – Repeal of SR 764** **467**
GRC comments due by November 10
*(Refer to the **Repeal of SR 764** subfolder under the **Systemwide Review Items** folder)*

Discussion **XI.** **Request from Systemwide – Collection of Faculty Salary Data** **470**
GRC comments due by November 13
*(Refer to the **Faculty Salary Data** subfolder under the **Systemwide Review Items** folder)*

Discussion/Action **XII.** **NRT Waiver**
GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots.

Discussion/Action **XIII.** **Research Metrics – Request from DivCo and CAPRA**
GRC to discuss research metrics in relation to student numbers in evaluating resource requests. GRC to develop a comprehensive list of research metrics.

Discussion/Action **XIV.** ***Stanford v. Roche* - UC's Patent Policy** **472**
*(Refer to the **Systemwide Review Items** subfolder under GRC 2009-2010 Resources)*

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE • Merced Division

Graduate & Research Council (GRC)
Minutes of Meeting
October 27, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, October 27, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Report

Chair Kello briefly discussed the Gould Commission's visit to UCM today. The Commission members held open forums with faculty, staff, and students.

III. Consent Calendar

Minutes of September 29 and October 13 meetings.
CRFs – COGS 250, COGS 269, PSY 290 modification

ACTION: Consent Calendar was approved as presented.

IV. Three-Semester Calendar

Some on campus feel that we can be more efficient with our limited resources if we had three semesters, the third semester being the summer. The committee discussed the impact on graduate education, research, faculty salary, and grants.

ACTION: Chair Kello will draft a memo of GRC's comments, distribute to GRC members for comments, then send to DivCo.

V. GRC's Furlough Mitigation Proposal

Proposal sent to DivCo in a memo on October 16. In its meeting earlier today, DivCo made a motion to request that GRC modify its proposal to emphasize salary support for faculty who do not have alternative ways to mitigate furloughs. GRC had a discussion about a need based proposal vs. merit/competition based.

ACTION: Committee members agreed to change the language in the Research, Travel, Shared Equipment Call for Proposals to: Faculty who are drawing salary off a grant or from an external funding source are not eligible to apply for the $5,000 salary support. Chair Kello will draft a new memo, distribute to GRC members for comments, then send to DivCo.

VI. Ad-Hoc Task Force on Graduate Education

VCR Traina is forming a task force to examine our graduate education structure. Two of the issues to be discussed are the resource stream structure and communication. As the task force has no policy authority, its suggestions will be submitted to GRC for approval. Traina currently has three faculty members representing the three Schools on the task force and asked for GRC members to serve as well.

ACTION: GRC representatives on the ad-hoc task force will be Professors Kello and Quinn (Professor Lopez-Calvo is already on the task force representing SSHA).

VII. Review Procedures for New Graduate Emphasis Areas and Graduate Groups

Background: In light of the CIS and QSB graduate group proposals that were submitted to GRC for review, GRC needs to review its procedures for approving new graduate emphasis areas and groups. Also, the Committee on Rules & Elections (CRE) requested in a memo in June 2009 that GRC review its procedures to ensure there are no conflicts between the procedures and the administrative guidelines for approving new programs. (CRE memo posted in Crops under Requests from CRE)

GRC discussed the review procedure, program review, and the role of WASC. One of the suggestions in CRE's memo pertained to graduate groups sending their proposals to other internal departments for review. The committee agreed that this would be more appropriate in the future when the campus is larger.

ACTION: Chair Kello will ensure that, per the GRC review procedures, QSB submits its proposal to the WASC Liaison officer (CIS already has) and that QSB and CIS complete a Curricular Map and Assessment Plan. For future proposals, the review procedures will be revised to state that GRC will "accept" rather than "require" letters of comment from graduate group Chairs. CRE Chair Professor O'Day will be consulted on this.

VIII. Program Review

Background: DivCo has asked GRC to review the graduate program review policy it approved last year. GRC selected a program review subcommittee for this academic year.

Chair Kello clarified with VCR Traina that the first graduate program may be reviewed next year. This item will remain on the agenda for future meetings as the program review subcommittee coordinates its efforts.

IX. UC's Patent Policy – Request from UCORP

UCORP requested that each campus review the court case *Stanford v. Roche* which pertains to UC's patent policy. VCR Traina has the relevant information and how it affects UCM.

ACTION: Chair Kello and UCORP representative Dunham will discuss the issue with VCR Traina. Professor Dunham will give a brief report at the next GRC meeting on November 10.

X. PDY Fellowships

Chair Kello asked GRC whether it wanted to vote on the PDY review subcommittee's recommendations or allow the subcommittee's recommendations to be forwarded directly to the Graduate Division. GRC decided it did not need to vote on the recommendations.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by: Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

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ACTION		ITEM	PAGE
Information	**I.**	**Chair's Report** Report from the November 3 CCGA meeting	
Information	**II.**	Report from the November 9 UCORP Meeting – *Yarrow Dunham*	
Action	**III.**	**Consent Calendar** • Minutes of October 27 meeting *(Refer to the **November 10** meeting subfolder in the Meetings & Agendas folder)*	**3**
Action	**IV.**	**Request from CoC** GRC to identify a representative to the University Committee on Computing and Communications (UCCC). Remaining meetings: February 10, 2010 and April 14, 2010.	
Discussion/Action	**V.**	**Request from CRE – Dividing GRC into two committees** *(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo to GRC_UGC_subdivide_PO.pdf")*	**5**
Discussion/Action	**VI.**	**Review Procedures for New Graduate Emphasis Areas and Graduate Groups** GRC to review and re-approve. *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "Review procedure for new programs_MAR 09 final (2).doc")*	**6**
Discussion/Action	**VII.**	**Call for Proposals (Research/Travel/Shared Equipment Grants)** *(Refer to the **Travel/Research/Equipment Grants** subfolder under GRC 2009-2010 Resources)*	**9**
Discussion	**VIII.**	**Cognitive and Information Sciences (CIS) Graduate Group Proposal** *(Refer to the **CIS Grad Group Proposal 2009** subfolder under the Graduate Groups/ Emphasis Areas folder: "CCGA CIS proposal.pdf")*	
Discussion	**IX.**	**QSB Graduate Group Proposal**	

*(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "QSB memo.pdf" and"QSB CCGA Proposal Oct 12 2009.pdf")*

Discussion/Action **X.** **NRT Waiver**

GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots.

Discussion/Action **XI.** **Research Metrics – Request from DivCo and CAPRA**

GRC to discuss research metrics in relation to student numbers in evaluating resource requests. GRC to develop a comprehensive list of research metrics.

Discussion/Action **XII.** **Program Review**

*(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

Confidential document handling

Discussion **XIII.** **Requests from Systemwide**

- **Repeal of SR 764** **14**

Comments due by November 10

*(Refer to the **Repeal of SR 764** subfolder under the Systemwide Review Items folder)*

- **Collection of Faculty Salary Data** **17**

Comments due by November 13

*(Refer to the **Faculty Salary Data** subfolder under the Systemwide Review Items folder)*

- **Education Abroad Program** **20**

Comments due by December 7

*(Refer to the **Education Abroad Program** subfolder under the Systemwide Review Items folder)*

- **APM Revisions** **51**

Comments due by December 7

*(Refer to the **APM Revisions** subfolder under the Systemwide Review Items folder)*

- **Remote & Online Instruction** **55**

Comments due by December 11

*(Refer to the **Remote & Online Instruction** subfolder under the Systemwide Review Items folder)*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
November 10, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, November 10, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Report – November 3 CCGA Meeting

Chair Kello briefly summarized the November 3 CCGA meeting. Topics of discussion included the budget and the review of various proposals. Chair Kello noted that CCGA is now expecting graduate proposals from UC Merced as the Interim Individual Graduate Program (IIGP) has been extended for only AY 2009-2010.

Chair Kello suggested that the GRC review subcommittees for the QSB and CIS proposals have their reviews completed by January or February 2010. The Committee Assistant will send the subcommittee members the old reviews of the ES graduate group as well as the ES proposal, the Graduate Advisor's Handbook, and the CCGA Handbook.

III. Report from the November 8 UCORP meeting – *Yarrow Dunham*

- Indirect cost return and grants. UC VP for Research Steve Beckwith was in attendance. A working group has been established to deal with indirect cost return. Specific information is being sought from the individual campuses.
- MRUs. UCORP is concerned about the lack of shared governance. Some MRUs were defunded but not disestablished. This is seen as de facto disestablishment.
- Budget and furlough mitigation. Mary Croughan, co-chair of the Research Strategies working group of the Gould Commission, summarized the Commission's campus visits.
- Remote and online education. UCORP is concerned that faculty numbers may be reduced. A statement is being drafted that emphasizes the value of direct contact by research faculty.
- Patents. The current UC patent agreement does not protect campuses or faculty if they sign an outside agreement with a private company. UC wants all faculty to sign a new agreement. UCORP is opining on whether this should be mandatory.

IV. GRC Review Procedures for the Approval of Graduate Groups

Chair Kello revised the procedures based on feedback received from GRC members and CRE Chair Peggy O'Day.

ACTION: Chair Kello will distribute the revised procedures to committee members. Committee members will approve by email.

V. Consent Calendar

Minutes of October 27 meeting

ACTION: Minutes were approved.

VI. Request from Committee on Committees (CoC)

GRC was asked again to identify a representative to the systemwide University Committee on Computing and Communications (UCCC).

ACTION: No representative was found. CoC will be notified.

VII. Request from Committee on Rules & Elections (CRE)

CRE submitted a memo to GRC asking it to opine on the potential division of GRC into two committees – Graduate Council and Research Council – the way it is divided on all other UC campuses. Committee members discussed the implications of a division. The consensus was that a split should not occur until the committee membership increases.

ACTION: Chair Kello will draft a response memo and distribute to committee members for comments. Memo will be forwarded to CRE.

VIII. GRC Call for Proposals (Research/Travel/Shared Equipment Grants)

GRC developed a furlough mitigation grant proposal with the intention that it would be incorporated into the Call for Proposals. DivCo approved the mitigation proposal. The proposal language will be forwarded to EVC/Provost Alley for approval.

ACTION: Once approved, the furlough mitigation language will be incorporated into the Call for Proposals. The Call will be distributed to faculty in December with a deadline of early February.

IX. QSB Graduate Group Proposal

Chair Kello has notified the QSB group about WASC requirements and referred them to Karen Dunn-Haley, UCM's Accreditation Coordinator. Dunn-Haley will assist the graduate groups with the process.

ACTION: The review subcommittee will attempt to have preliminary comments on the QSB proposal by the December 15 GRC meeting.

X. CIS Graduate Group Proposal

ACTION: The review subcommittee will attempt to have preliminary comments on the CIS proposal by the December 15 GRC meeting.

XI. NRT Waiver

Some graduate groups are concerned that without some way to mitigate the expense of NRT, faculty with extramural grants will be unable to support second year international students. If GRC wants to make a policy change to rectify this issue, the Graduate Advisor's Handbook will have to be edited.

Another issue on which GRC must opine is NRT allocation.

ACTION: The committee decided that more discussion needs to occur before a vote is taken and that VCR Traina should be involved.

XII. <u>Requests from Systemwide</u>

- Repeal of SR 764, pertaining to undergraduate students and special credits.
- Collection of faculty salary data. UCM's Committee on Academic Personnel (CAP) has already opined and sent its response to DivCo.

GRC decided not to submit a response to DivCo as these issues do not fall under GRC's purview.

XIII. <u>Research Metrics</u>

Chair Kello explained the issue to committee members. The Committee on Academic Planning and Resource Allocation (CAPRA) requests that each School submit a Strategic Plan that details how many resources it needs. The data used to develop the Plans is largely driven by undergraduate student enrollment. However, research also needs to be taken into account. CAPRA has requested the GRC develop some research metrics, e.g. how much publishing faculty have done and how much money they have brought to the campus.

ACTION: GRC will continue this discussion in future meetings.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, November 24, 2009 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM	PAGE
Information	**I.**	**Chair's Report**	
Discussion	**II.**	**Guest:** Katie Harris, Campus Affairs Officer, Graduate Student Association 1:35 – 1:50 pm • Research credit enrollment issues *(Refer to the **Graduate Groups/Emphasis Areas** subfolder under GRC 2009-2010 Resources: "Spring '10 Graduate Registration_research units.pdf")* • Student Representation on GRC	
Discussion	**III.**	**Cognitive and Information Sciences (CIS) Graduate Group Proposal** *(Refer to the **CIS Grad Group Proposal 2009** subfolder under the Graduate Groups/ Emphasis Areas folder: "CCGA CIS proposal.pdf")* **Reviews to be discussed at December 15 GRC meeting**	
Discussion	**IV.**	**QSB Graduate Group Proposal** *(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "QSB memo.pdf" and"QSB CCGA Proposal Oct 12 2009.pdf")* **Reviews to be discussed at December 15 GRC meeting**	
Discussion	**V.**	**Indirect Cost Return** Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed. Information is being gathered from other UC campuses *(Refer to the **Indirect Cost Return** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf".) See also* http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14	
Discussion/Action	**VI.**	**Research Metrics – Request from DivCo and CAPRA**	

GRC to discuss research metrics in relation to student numbers in evaluating resource requests. GRC to develop a comprehensive list of research metrics.

Discussion/Action **VII.** **NRT Waiver**

GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots.

Discussion/Action **VIII.** **Program Review**

*(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

Confidential document handling

Discussion **IX.** **Requests from Systemwide**

- **Education Abroad Program**

Comments due by December 7

*(Refer to the **Education Abroad Program** subfolder under the Systemwide Review Items folder)*

- **APM Revisions**

Comments due by December 7

*(Refer to the **APM Revisions** subfolder under the Systemwide Review Items folder)*

- **Remote & Online Instruction**

Comments due by December 11

*(Refer to the **Remote & Online Instruction** subfolder under the Systemwide Review Items folder)*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
November 24, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, November 24, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding by phone.

II. Chair's Report

A. UC President Yudof visited UCM recently. He discussed the possibility of more funding for the campus for the next few years to facilitate strategic planning. There was also discussion about capital funding that could be used for an annex to a building. In terms of enrollment growth, the campus will likely receive 600-650 students per year over the next three to four years.

B. WASC. GRC has to review the program review component of the Educational Effectiveness Report (EER) by June 1, 2010. Since there are no graduate groups being reviewed this year, GRC will invite WASC steering committee members Gregg Camfield and Laura Martin to a future meeting so they can explain GRC's charge.

C. DivCo meeting today. There was a discussion on the important of increasing graduate student numbers and growing the graduate programs.

III. Guest - Katie Harris, Campus Affairs Officer, Graduate Student Association (GSA)

A. Research credit enrollment. Graduate students in SSHA and Engineering are experiencing difficulties with enrolling in research credits. The enrollment permission process varies across the Schools.
   ACTION: Harris will speak to the Deans and VCR Traina about requesting that the Graduate Coordinators of each School use the same enrollment process.
B. Graduate student representative on GRC.
   ACTION: The GSA will discuss this issue at their next meeting and will submit a slate of students' names to the Academic Senate.

IV. CIS and QSB Graduate Group Proposals

The review subcommittees are working on their comments. Chair Kello mentioned that CAPRA is also working on the CIS proposal and will send their comments to the GRC CIS subcommittee. The subcommittees will have their preliminary comments ready for discussion at the December 15 GRC meeting.

V. Indirect Cost Return

Chair Kello briefly gave an overview of indirect cost return. Committee members discussed GRC's role in developing a policy. The Health Sciences Research Institute (HSRI) and UC Merced Energy Research Institute (MERI) have both submitted proposals to GRC to become Organized Research Units (ORU). GRC needs to know how much money is available in indirect cost return funds.

ACTION: Clarification will be sought from DivCo on GRC's specific charge for an indirect cost return policy.

VI. Non-Resident Tuition (NRT)

A committee member proposed a change to page 26 of the Graduate Advisor's Handbook (GAH) regarding Graduate Student Researcher (GSR) appointment benefits. The change essentially gives graduate groups the freedom to handle NRTs their own way.

ACTION: The committee members present voted to approve the change to the GAH. Absent members will be asked to submit their vote by email. Once all members approve the change, the proposed language will be forward to VCR Traina who will edit the GAH.

The committee then had a brief discussion about allocation of NRT slots. Last year's GRC discussed various allocation models but did not choose one as there were an equal number of slots in relation to the number of graduate groups.

ACTION: The committee chose an NRT review subcommittee that will work on developing an NRT allocation model. Last year's proposed allocation models will be forwarded to the subcommittee.

VII. Systemwide Review Items

Education Abroad Program.
Remote & Online Instruction.

ACTION: GRC chose not to opine on the Education Abroad Program request. The committee will opine on the Remote & Online instruction request at a later time.

VIII. Research Metrics

The Committee on Academic Planning & Resource Allocation reviews Strategic Plans from Schools each year and makes recommendations to EVC/Provost Alley on faculty lines and resources. CAPRA needs more research metrics to make its recommendations.

ACTION: Chair Kello will request a memo with specific instructions from CAPRA as to what GRC needs to provide.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, December 15, 2009 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION	ITEM		PAGE
Information	**I.**	**Administrative Guest – Mary Miller, Vice Chancellor for Administration 1:30 pm** Presentation on the formation of a faculty user committee for administrative computing systems *(Refer to the **December 15** subfolder under Meetings & Agendas: "Charge_Faculty User Cmte.pdf"*	
Information	**II.**	**Chair's Report – CCGA meeting of December 1, 2009**	
Action	**III.**	**Consent Calendar** • Minutes from November 10 and November 24 meetings *(Refer to the **November 24 and December 15** subfolders under the Meetings & Agendas folder)*	
Action/Discussion	**IV.**	**Memo from EVC/Provost Alley – GRC's Furlough Mitigation Proposal** *(Refer to the **Furlough Mitigation/ Travel, Research & Equipment Grants** subfolder under GRC 2009-2010 Resources:* *"Furlough mitigation plan_EVC response.pdf","2010-2011 GRC Call for Proposals TRACK.doc" , and "2010-2011 GRC Call for Proposals NO_TRACK.doc")*	
Discussion/Action	**V.**	**Revised Procedures for Approving New Graduate Programs & Emphasis Areas** *(Refer to the **Graduate Groups/Emphasis Areas** subfolder under GRC 2009-2010 Resources: "GRC review procedures_merged_121509.docx")*	
Discussion	**VI.**	**Cognitive and Information Sciences (CIS) Graduate Group Proposal** *(Refer to the **CIS Grad Group Proposal 2009** subfolder under the Graduate Groups/ Emphasis Areas folder: "CCGA CIS proposal.pdf", "CAPRA draft comments_CIS.doc", and "GRC draft comments_CIS.doc")* Discussion of review subcommittee's comments	
Discussion	**VII.**	**QSB Graduate Group Proposal**	

*(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "QSB memo.pdf","QSB CCGA Proposal Oct 12 2009.pdf", "CAPRA draft comments_QSB.doc" , and " GRC review of QSB.docx")*
Discussion of review subcommittee's comments

Discussion/Action **VIII.** **Requests from VCR Traina**

- GRC to provide guidance on Lecturers being granted PI status.
- Suggested revision to Graduate Advisor's Handbook re: TAs

*(Refer to the **Graduate Groups/Emphasis Areas** subfolder under GRC 2009-2010 Resources: "Memo_Traina_GRC_TA_GSR.doc")*

Discussion/Action **IX.** **Research Metrics – Request from DivCo and CAPRA**
GRC to discuss research metrics in relation to student numbers in evaluating resource requests. GRC to develop a comprehensive list of research metrics. CAPRA will give a specific request to GRC.

Discussion/Action **X.** **ORU Proposals**

- Health Sciences Research Institute (HSRI)

*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: " Proposal - HSRI as ORU.pdf")*

- UC Merced Energy Research Institute (MERI)

*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "Proposal_MERI-11-11-2009.pdf")*

Discussion/Action **XI.** **NRT**
GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots.

Discussion **XII.** **Indirect Cost Return**
Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed. Information is being gathered from other UC campuses
*(Refer to the **Indirect Cost Return** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf".) See also*
http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14

Discussion/Action **XIII.** **Program Review**
*(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

Discussion/Action **XIV.** **Guidance for Developing the Program Review Analysis for the Educational Effectiveness Report (EER)**

Due date: June 1, 2010

*(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

WASC Steering Committee members Gregg Camfield and Laura Martin will attend the January 19 GRC meeting.

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
December 15, 2009

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, December 15, 2009, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Demonstration of Purchasing on CatBuy System

Guests: VCA Mary Miller, AVC for Business & Financial Services Monir Ahmed, and Director of Purchasing Cindi Deegan.
DivCo charged GRC and VCA Miller with formulating a task force to assess faculty's needs with purchasing and financial systems. Ahmed gave an overview of the CatBuy purchasing system. School staff is currently using this system for purchasing. Ahmed and Miller will return to do a demonstration of the financial system pertaining to faculty grants.

III. Chair's Report – December 1 CCGA Meeting

The agenda included various graduate program and ORU proposals under review. There was also discussion of budget cuts and their effects on graduate education.

IV. Consent Calendar

Minutes of the November 10 and November 24 meetings.

ACTION: Both sets of Minutes were approved as presented.

V. Memo from EVC Alley – GRC's Furlough Mitigation Proposal

In response to GRC's proposal, EVC Alley said he will provide $115,000 to the Academic Senate (an $8,000 increase over previous years' allocations to the Senate) for grant awards and $100,000 for the summer salary component (funded by a special one-time Chancellor's award pool). He mandated a salary cap whereby faculty members who earn more than an $85,000 nine month salary will not be eligible for the salary support component. Chair Kello revised the grant Call for Proposals to include the EVC's comments. After some debate, committee members decided to change the proposal: GRC should be in charge of the grant competition as it always has been and the salary support component should be under the EVC's purview.

ACTION: Chair Kello will revise the Call for Proposals to reflect GRC's decision and draft a memo to the EVC. The memo and revised Call will first be sent to DivCo for approval. Upon approval, DivCo will transmit the memo to the EVC and the Call for Proposals will be distributed to the faculty.

VI. Revised Procedures for Approving New Graduate Programs and Emphasis Areas

Chair Kello revised the document to include procedures on new graduate groups and new emphasis areas. There was some discussion on whether procedures for emphasis areas should be included given that CCGA has extended the Interim Individual Graduate Program (IIGP) for only one year and wants to see only graduate group hereafter.

ACTION: GRC decided to keep the emphasis areas portion in the procedures. The final version of the procedures will be sent to the Graduate Group/Emphasis Area Chairs and DivCo.

VII. QSB Graduate Proposal

CAPRA has reviewed the proposal and submitted it comments. Chair Kello gave GRC an overview of the review subcommittee's comments. There was a discussion about the minimum graded courses requirement which the proposal does not specify. It will be checked whether this is in compliance with sytemwide requirements. VCR Traina will also consult the Graduate Advisor's Handbook (GAH). The committee was reminded that the GAH is under its purview and can be revised as the committee sees fit.

ACTION: Chair Kello will send the review subcommittee's comments to the QSB Chair before winter break.

VIII. CIS Graduate Proposal

Due to time constraints, the review subcommittee's comments were not discussed. The review subcommittee's comments and CAPRA's comments are posted on Crops.

*It was mentioned that EVC Alley's office will pay the submittal costs for both graduate group proposals related to substantive change. Alley will be asked to include that in his letter of support for both proposals.

IX. Request from VCR Traina – PI Status for Lecturers

VCR Traina asked GRC if they would be in favor of Lecturers (who are non-Senate members) submitting proposals and receiving PI status as they currently do not have it. GRC members decided they are not in favor of granting PI status.

There being no further business, the meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, January 19, 2009 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report – CCGA meeting of January 5, 2010**
Action	**II.**	**Consent Calendar** • CRF – WCH 229. Previously approved by GRC. Effective date change *(Refer to the **CRFs** subfolder under GRC 2009-2010 Resources)* • Minutes from December 15 meeting *(Refer to the **January 19** subfolder under the Meetings & Agendas folder)*
Information/ Discussion	**III.**	**Guests: WASC Steering Committee Members Gregg Camfield and Laura Martin** Guidance for Developing the Program Review Analysis for the Educational Effectiveness Report (EER) **Due date: June 1, 2010** *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*
Action/Discussion	**IV.**	**GRC's Furlough Mitigation Proposal/Research/Travel/Equipment Grants** *(Refer to the **Furlough Mitigation/ Travel, Research & Equipment Grants** subfolder under GRC 2009-2010 Resources: "2010_2011 GRC Call for Proposals_final.pdf")*
Information	**V.**	**Request from VC for Student Affairs, Jane Lawrence** Catalog Addendum re: major program changes, new program proposals, and new policies *(Refer to the **Requests from Administration** subfolder under GRC 2009-2010 folder)*
Discussion/Action	**VI.**	**Request from EVC/Provost Alley** Guidelines of the Assessment of Long-Term Lecturer FTE Needs *(Refer to the **Requests from EVC/Provost** subfolder under GRC 2009-2010 Resources)*

Discussion/Action **VII.** **Request from VCR Traina**

- Suggested revision to Graduate Advisor's Handbook re: TAs

*(Refer to the **Graduate Groups/Emphasis Areas** subfolder under GRC 2009-2010 Resources: "Memo_Traina_GRC_TA_GSR.doc")*

Discussion/Action **VIII.** **Request from Committee on Rules & Elections**

Senate Committee Bylaw Revisions

*(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc")*

Discussion **IX.** **Cognitive and Information Sciences (CIS) Graduate Group Proposal**

*(Refer to the **CIS Grad Group Proposal 2009** subfolder under the Graduate Groups/ Emphasis Areas folder: "Revised CIS proposal 1 6 10.doc" , "CIS response to GRC and CAPRA reviews.doc" , "Appendix B CVs.pdf", "Appendix C Syllabi.pdf" , "Markman CIS grad group letter.pdf" , and "Sporns CIS grad group letter.doc".)*

Discussion **X.** **Quantitative Systems Biology (QSB) Graduate Group Proposal**

*(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "QSB memo.pdf","QSB CCGA Proposal Oct 12 2009.pdf", "CAPRA draft comments_QSB.doc" , and " GRC review of QSB.docx")*

Discussion/Action **XI.** **Research Metrics – Request from CAPRA**

CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans

*(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)

Discussion/Action **XII.** **ORU Proposals**

- Health Sciences Research Institute (HSRI)

*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: " Proposal - HSRI as ORU.pdf")*

- UC Merced Energy Research Institute (MERI)

*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "Proposal_MERI-11-11-2009.pdf")*

Discussion/Action **XIII.** **NRT**

GRC to address two NRT issues. 1) whether it wants to develop a policy of limiting the number of years that a student can get NRT paid for by central university funds (not by grants or gift money). 2) re-examine the distribution model for NRT slots. GRC has formed an NRT Waiver subcommittee.

Discussion **XIV.** **Indirect Cost Return**

Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed. Information is being gathered from other UC campuses

*(Refer to the **Indirect Cost Return** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf".) See also* http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14

Discussion/Action **XV.** **Program Review**

*(Refer to the **Graduate Program Review** subfolder under the WASC Accreditation folder: "Graduate Program Review_FINAL_5 22.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
January 19, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, January 19, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Introduction of GRC Student Representative

Katie Harris, Campus Affairs Officer for the Graduate Student Association (GSA) and student in QSB.

III. Guests: WASC Steering Committee members Gregg Camfield and Laura Martin

The Educational Effectiveness Review (EER) will focus on assessment activities. Last year, GRC and UGC formulated graduate and undergraduate program review guidelines. Both sets of guidelines need to be streamlined to be flexible, sustainable, and responsive. Since UGC is doing a program review of Applied Math this year, members of that committee and Student Affairs have formed a subcommittee that will write a statement in the EER about program review guidelines.

GRC has the following options: 1) join with UGC and Student Affairs to help streamline the program review guidelines and write the statement for the EER, 2) opine on what UGC and Student Affairs writes, or 3) take no action.

It was pointed out that the CCGA approval process for a graduate program essentially takes the place of program review. (The substantive change section of a graduate proposal is basically an assessment.) Professor Camfield stated that GRC can include a one page statement in the EER that discusses how the CCGA approval process is serving as program review and from that we are learning about our program's strengths and weaknesses.

ACTION: GRC will consider its options and respond to the WASC steering committee within a month.

IV. Chair's Report –CCGA Meeting of January 5, 2010

Discussion topics:

- Mary Croughan, member of the Gould Commission's Research Strategies working group attended and discussed the role of graduate education and research in the UC's future.
- Disciplinary versus interdisciplinary research.
- The impact of high fee programs, e.g. medical schools and business programs.
- Online instruction of lower division courses. The system is using it as a cost-saving measure. UCM is concerned that online courses will inhibit the campus's growth.
- Steven Beckwith, VP for Research and Graduate Studies, attended and discussed the expense of graduate students being higher than post docs. He also talked about indirect cost return and the flow of money to the system and campuses.
- The California Post Secondary Education Commission (CPEC) and the Legislative Analyst's Office (LAO) did a report. CPEC might play a bigger role in planning and advising the system by completing a needs analysis/workforce analysis for individual campuses.

V. Consent Calendar

- CRF: WCH 229. Previously approved by GRC. WCH has since made an effective date change.
- Minutes of the December 15, 2009 meeting.

ACTION: Consent Calendar was approved as presented.

VI. Furlough Mitigation/GRC Call for Proposals

The Call for Proposals which included the Chancellor's Awards was emailed to all faculty and posted on the Senate website on January 13. Chair Kello previously edited the Call to reflect the fact that the Chancellor's awards are coming from the Chancellor and EVC/Provost rather than GRC. GRC will be doing the merit reviews of the non-salary support grant proposals.

VII. Request from VC for Student Affairs, Jane Lawrence

Student Affairs is revising the University catalog for a two year period. They are requesting that UGC and GRC inform them of new course and new programs to be added as an addendum to the catalog. The GRC analyst will inform Student Affairs of all future CRFs. In regards to new programs, GRC will send a statement to VCSA Lawrence that new programs are under development and therefore cannot be included in the catalog and to check the Graduate Division website for future information.

VIII. Request from EVC/Provost Alley re: Long Term Lecturer FTEs

Chair Kello briefly summarized the EVC/Provost's Guidelines of the Assessment of Long Term Lecturer FTE needs. Committee had a discussion about the teaching responsibilities of graduate students and Lecturers and under what circumstances are Lecturers hired.

ACTION: Chair Kello will formulate a response to EVC/Provost Alley and distribute to committee members for approval.

IX. Request from VCR Traina re: Revision of Graduate Advisor's Handbook

The VCR's requested revision pertained to NRTs for students with split appointments: half GSR and half TA. The costs should be divided to reflect a split appointment. The proposed revision will facilitate the split.

ACTION: Chair Kello will email a summary of the discussion to the committee members and conduct an email vote.

X. Request from Committee on Rules & Elections (CRE)

CRE has proposed revisions to the GRC Bylaws. One of the suggestions is that the Vice Chairs of UGC and GRC should be the representatives on CAPRA instead of the Chairs. (The Chairs of both committees already serve on DivCo.) A committee member suggested a three year term for faculty who serve on committees: Vice Chair, Chair, and Past Chair.

ACTION: Chair Kello will email the current GRC Bylaws and the proposed CRE revisions to the committee. This issue will be discussed again at the next meeting.

XI. QSB Graduate Proposal

GRC completed its initial review at the end of December and submitted its comments (and CAPRA's comments) to QSB. QSB is currently revising its proposal.

XII. CIS Graduate Proposal

GRC completed its initial review at the end of December and submitted its comments (and CAPRA's comments) to CIS. CIS has since submitted a revised proposal to GRC. CIS is seeking a letter of support from the Dean of SSHA.

Once GRC completes its review, the review subcommittee chair will draft a memo from GRC to EVC/Provost Alley summarizing the review process. (The whole review "package" will ultimately be sent to CCGA from the Chancellor's office.) Chair Kello will check with WASC steering committee member Karen Dunn-Haley on how to complete the submittal to WASC. At the time UCM submits the graduate group proposal to CCGA, it submits a letter of intent to WASC. The actual WASC proposal would be submitted approximately two months late.

XIII. ORU Proposals

Health Sciences Research Institute (HSRI) and Merced Energy Research Institute (MERI)

ACTION: Review subcommittees were chosen for each proposal.

XIV. NRT

The NRT Waiver subcommittee met and reviewed the work that last year's GRC began regarding the distribution of NRT waivers. The GRC analyst will collect data for the subcommittee on the percentage of foreign, California, and out-of-state applicants in each of the graduate groups. The subcommittee will attempt to form distribution model based on this data.

XV. Carnegie Foundation

The Foundation categorizes universities. UCM's goal is to be a doctoral-granting institution. The next classification will be based on 2013-2014 data. UCM must produce a minimum of 20 Ph.D students that year otherwise the campus will be classified as a baccalaureate institution. UCM must prioritize its resources to increase the success of the students already in the pool. This issue will be discussed again at the next meeting.

There being no further business, the meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, February 9, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information/ Discussion	**I.**	**EVC/Provost Alley** (Scheduled for 1:30 pm) A. Carnegie Foundation Reclassification B. Indirect Cost Return & ORU proposals
Information	**II.**	**Chair's Report – CCGA Meeting of February 2**
Information	**III.**	**UCORP Meeting of February 8 – Yarrow Dunham**
Action	**IV.**	**Consent Calendar** A. CRFs: QSB 297 and QSB 297L *(Refer to the **CRFs** subfolder under GRC 2009-2010 Resources)* B. Minutes from the January 19 meeting *(Refer to the **February 9** subfolder under the Meetings & Agendas folder)*
Discussion	**V.**	One-Page Program Review Analysis for the Educational Effectiveness Report (EER) **Due date: June 1** *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*
Discussion	**VI.**	**Request from Senate-Administrative Council on Assessment (SACA)** GRC to review the proposed guidelines for revised faculty accreditation report in support of the EER. **Due date: February 11** *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Request Review Rev FAO Report Jan 27 2010.pdf")*
Discussion/Action	**VII.**	**NRT Issues** A. Proposed Distribution Model – NRT Subcommittee B. Issues with Grants and Split Appointments – VCR Traina *(Refer to the **NRT** subfolder under the Graduate Groups/ Emphasis Areas folder: "NRT_Draft Revision_SJT.docx")* C. NRT Slots for Fall 2010 – VCR Traina

Discussion **VIII.** **QSB Proposal – New Curriculum to Review**
*(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "PoliciesProcedures2009.pdf")*

Discussion **IX.** **CIS Proposal**
*(Refer to the **CIS Grad Group Proposal 2009** subfolder under the Graduate Groups/ Emphasis Areas folder: "Revised CIS proposal 1 6 10.doc" , "CIS response to GRC and CAPRA reviews.doc" , "Appendix B CVs.pdf", "Appendix C Syllabi.pdf" , "Markman CIS grad group letter.pdf" , and "Sporns CIS grad group letter.doc".)*

Discussion/ Action **X.** **ORU Proposals**

A. Clarify Review Procedures

B. Health Sciences Research Institute (HSRI)
*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: " Proposal - HSRI as ORU.pdf")*

C. UC Merced Energy Research Institute (MERI)
*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "Proposal_MERI-11-11-2009.pdf")*

Discussion **XI.** **Research Metrics**
CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans
*(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)

Discussion/ Action **XII.** **Request from Committee on Rules & Elections**
Senate Committee Bylaw Revisions
*(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*

Discussion **XIII.** **Indirect Cost Return**
Request from DivCo – GRC to develop a policy on how research groups would access the funds and how funds would be dispersed.
*(Refer to the **Indirect Cost Return** subfolder under GRC 2009-2010 Resources: "Memo to DivCo_FA.pdf", "DivCo response to GRC memos.pdf"," Indirect Costs_UCSB.pdf", and "ICR_SC.pdf".) See also* http://research.ucmerced.edu/2.asp?uc=1&lvl2=24&lvl3=24&lvl4=25&contentid=14

Discussion/Action **XIV.** **Systemwide Review Item**
Proposed Revision to the Professional Degree Policy

Comments due by February 19
*(Refer to the **Revision to Professional Degree Policy** subfolder under the Systemwide Review Items folder)*

Discussion/Action **XV.** Eugene Cota-Robles Fellowship Guidelines
GRC to review and approve the 2010-2011 revised guidelines and select a review subcommittee.
*(Refer to the **Eugene Cota-Robles** subfolder under the Fellowships folder)*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
February 9, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, February 9, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Administrative Guest: EVC/Provost Alley

A. Carnegie Foundation Classification. UCM needs to produce 20 Ph.D. students in AY 2013-14 to be listed as a doctoral-granting institution otherwise the campus will be classified as a baccalaureate institution. It was pointed out that those Ph.D. students are already attending UCM and we have to focus on maintaining and supporting them.
B. Budget. UCM should receive approximately $10.9 million in new revenue from student fees next year. In addition, OP said they will provide about $6 million in marginal cost funding for the 687 new students. We should also receive the $5 million supplemental allocation from the state. The expenditures for next year that must be subtracted from that revenue are: $3.6 million to return to aid, $7.3 million in new faculty costs for the 13 new faculty being recruited (includes salary and start up), $2-$3 million in new staff support for WASC, faculty, the Schools, and counseling for students, and $1.8 million that we have to pay into the retirement fund. We also need to continue adding about $1.5 million to the instructional budget on an annual basis. (Last year, every campus received $1 million from the state lottery funds. It is unknown if campuses will receive that allocation again.)
C. Indirect cost return for 2010. There is about $3 million in the indirect cost return pool. $2 million of that is used to pay administrative salaries relating to grants. There is $964,000 remaining in opportunity funds. There are a few commitments against that amount including the debt service on the $3.7 million we borrowed for the design phase of S&E 2.
D. Graduate student funding. EVC Alley announced that he is committing $500,000 to graduate student support beginning in the current recruitment year through AY 2012-2013.
E. Space. We hope to have dry lab space in the Bonus/Surge Building. Background: OP is giving UCM about $20 million to create a building in which we could accommodate student growth over the next three years. The building will have some combination of classroom space (rooms of 80-100 or 120 seats), office space, conference room space for tutoring, and dry lab space that could be used for graduate student seating.

EVC Alley reiterated the four key areas that will be a challenge for the campus: graduate student funding, ORUs, core facilities, and start up costs for new faculty.

VCR Traina announced new fellowships for graduate students this fall. Under the Chancellor's Graduate Fellowships, a Ph.D. student will be awarded an additional $4,000 in stipend for up to four years. There will be up to six positions available for new graduate students in fall 2010 and up to six more in fall of 2011. The criteria for the selection and awarding of these fellowships will be forthcoming.

ACTION: EVC/Provost Alley will send a letter to GRC outlining his plan to commit $500,000 to graduate student funding. GRC to opine on how to spend that money to best support graduate education.

III. QSB Graduate Group Proposal

QSB submitted a revised proposal to GRC. The review subcommittee analyzed it and requested clarification on certain components.

ACTION: Chair Kello will contact the QSB Chair to clarify the remaining issues. The proposal will be discussed again at the next GRC meeting.

IV. CIS Graduate Group Proposal

CIS submitted a revised proposal to GRC and the subcommittee reviewed it. The Dean of SSHA submitted a letter of support. EVC/Provost Alley will also be asked to write a support letter.

ACTION: After a brief discussion, GRC voted (with one abstention) to approve the CIS proposal. The Chair of the CIS review subcommittee will prepare a cover letter for CCGA.

V. ORU Proposals – HSRI and MERI

CAPRA has begun to review the proposals. There was a brief discussion on what procedures GRC should use to review the ORUs. VCR Traina pointed out that the CRU procedures that GRC developed and approved last year can be used to review ORUs. The committee discussed whether it should solicit external support letters now or wait until after the review subcommittees gives HSRI and MERI feedback.

ACTION: Chair Kello requested that the review subcommittees have their initial reviews completed by the March 16 GRC meeting. GRC Analyst and VCR Traina will find the external review letters from the SNRI proposal and forward them to the review subcommittees as examples.

VI. Request from Systemwide – Revision to the Professional Degree Policy

This policy pertains to differential fees for professional schools. The policy would be revised such that the average total charges at public comparison institutions would be a factor to be considered as programs develop their multi-year plans, but not a ceiling. This change would bring the professional degree fee policy more in line with *The University of California Student Fee Policy*, which requires the full cost of attendance to be taken into consideration when setting Educational Fee levels.

The committee discussed whether this policy change has ramifications for UCM.

ACTION: Chair Kello will submit an email response to the CCGA Chair informing him that while this policy does not affect UCM at the present time, GRC opposes the fees because they could amplify the rich-get-richer effect and they are not analyzed in educational value.

VII. NRT

A. Revision to the Graduate Advisor's Handbook as requested by VCR Traina. The new language states that if a GSR does not qualify for NRT or other fellowships, the faculty member has to pay all the GSR's fees and NRT on that grant. If the GSR receives a fellowship or NRT, that waives the faculty member's obligation to pay the GSR's fees on the grant.

B. NRT distribution model. There are 18 NRT slots to award this year and the NRT subcommittee considered a needs-based model. The subcommittee examined the applicant pool for each graduate group/area for fall 2010 to analyze the demand for NRTs. It was suggested that GRC immediately allocate one NRT to each graduate group/area and deliberate on how to allocate the remaining nine slots.

ACTION: GRC voted to approve the revisions to the Graduate Advisor's Handbook. VCR Traina will inform the graduate groups/areas that they will each receive at least one NRT and that GRC is currently opining on how to allocate the remaining slots.

VIII. <u>Consent Calendar</u>

- CRFs: QSB 297 and QSB 297L
- Minutes of the January 19, 2010 meeting.

ACTION: The Consent Calendar was approved as presented.

IX. <u>Chair's Report</u>

CCGA Meeting of February 2.

ACTION: Due to time constraints, the item was tabled until the next meeting.

X. <u>UCORP Meeting of February 8 – Yarrow Dunham</u>

ACTION: Due to time constraints, the item was tabled until the next meeting.

There being no further business, the meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, February 23, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report – CCGA Meeting of February 2**
Information	**II.**	**UCORP Meeting of February 8 – Yarrow Dunham**
Action	**III.**	**Consent Calendar** A. Minutes from the February 9 meeting *(Refer to the **February 23** subfolder under the Meetings & Agendas folder)*
Discussion/Action	**IV.**	**NRT Issues** Continuing discussion on a proposed distribution model. *(Refer to the **NRT** subfolder under the Graduate Groups/Emphasis Areas folder: "Fall10_NRT_distribution_v0.xls")*
Discussion/ Action	**V.**	**Indirect Cost Return** Memo from EVC/Provost Alley. GRC to opine on the allocation of the funding. *(Refer to the **Indirect Cost Return** folder:"EVC_VCR letter_IDC support 2 12 10.pdf")*
Discussion/ Action	**VI.**	**ORU Proposals** A. Health Sciences Research Institute (HSRI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: " Proposal - HSRI as ORU.pdf")* B. UC Merced Energy Research Institute (MERI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "Proposal_MERI-11-11-2009.pdf")*
Discussion	**VII.**	**QSB Proposal – New Curriculum to Review** *(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "PoliciesProcedures2009.pdf")*

Discussion	**VIII.**	**CRU Proposal - Center for Autonomous and Interactive Systems** SoE and SSHA Proposal upcoming
Discussion/ Action	**IX.**	**Request from Committee on Rules & Elections** Senate Committee Bylaw Revisions *(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*
Discussion	**X.**	**Research Metrics** CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans *(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)
Discussion	**XI.**	**Systemwide Review Items** UCPB Paper on Differential Fees and NRT **Comments due by April 1** *(Refer to the **Differential Fees & NRT** subfolder under the Systemwide Review Items folder)*
Discussion	**XII.**	**One-Page Program Review Analysis for the Educational Effectiveness Report (EER)** **Due date: June 1** *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
February 23, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, February 23, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. UCORP Meeting of February 8 – Yarrow Dunham

A. Indirect Cost Return. A subcommittee is gathering ICR information from all the campuses. Campuses are trying to discern where the return goes and how much is available for them. There is a desire to change how UC negotiates ICR since private campuses receive a higher percentage. This is partly due to UC's decentralized system.

B. Stanford patent case. (The current UC patent agreement does not protect campuses or faculty if they sign an outside agreement with a private company. UC wants all faculty to sign a new agreement. UCORP previously opined on whether this should be mandatory.) Stanford's appeal was denied. A new policy on when faculty should sign the patent agreement is forthcoming. There was discussion on it being included in merit increase cases.

C. Reviewing the Compendium. UCORP is revising the review procedures on adding and removing departments on campuses. This will be reviewed more at the system level.

D. Public access to federal research. This issue is currently in Congress. The act states that all research with federal funding needs to be available to the public. UCORP supports open access principles but is wary of regulatory obstacles.

E. Furloughs. UC President Yudof stated he will not extend the furloughs beyond the previously announced end date.

III. Consent Calendar

A. Minutes of the February 9, 2010 meeting.

ACTION: Consent Calendar was approved as presented.

IV. NRT

A. NRT distribution model. There are 18 NRT slots to award to the nine graduate groups/areas this year and the NRT subcommittee considered a needs-based model. GRC must also opine on how to factor in EVC/Provost Alley's $500,000 for graduate student support. VCR Traina will obtain data from OP for a future allocation model. The data will pertain to the number of applicants in various graduate programs on other campuses.

ACTION: The committee voted to allocate two NRT slots to each graduate group/area (World Cultures only requires one so GRC will decide how to allocate the extra slot at a later date). VCR Traina will notify the graduate groups.

V. Indirect Cost Return/Graduate Student Support Funding from EVC

GRC opined on how to allocate the $500,000 funding from EVC/Provost Alley.

The committee considered allocating $250,000 to be divided among the nine graduate groups in proportion to their current numbers of enrolled Ph.D. students. These funds would be available for direct graduate student support such as NRTs, fees for grant-supported students, summer fellowships, travel, and recruitment. They cannot be used for academic year stipends. These stipulations would be implemented for this year, to be revisited and modified next year if necessary based on results and feedback from the graduate groups.

The committee also decided to request from EVC/Provost Alley that unspent funds carry over to future fiscal years. The rationale is that this will allow groups to make multi-year commitments for NRT support or recruitment fellowships. A committee member suggested informing the graduate groups that the Carnegie classification counts Ph.D. degrees only, and that the groups are encouraged to use the funds to support current Ph.D. students as well as recruit new ones.

The committee opined on the remaining $250,000. It was agreed that GRC should manage those funds through mechanisms yet to be determined. These funds could be used for merit-based summer research/travel fellowships, semester GSA fellowships, recruitment fellowships, recruitment day activities, matching funds fellowships, and coverage of some proportion of fees for grant-supported students.

GRC's logic for distributing half the funds directly to the graduate groups is that the groups need the money as soon as possible to maximize their impact on recruitment and summer fellowships. Different groups have different needs, for example, NRTs versus summer travel and fellowships. Distribution according to Ph.D. enrollment reflects graduate support needs, although a model that includes systemwide or national program norms will be considered for next year. VCR Traina requested that GRC members give him the categories they want to include in a future model and he will get data from the UC Davis Graduate Dean. The distribution model of Ph.D. enrollment numbers is proposed only on a trial basis, to be modified as needed next year (graduate groups will be required to report back to GRC how funds are spent). It was pointed out that Master's students also need to be considered in the distribution model.

ACTION: GRC voted to allocate half of EVC/Provost Alley's $500,000 graduate student support funds directly to the graduate groups and retain half to allocate at its discretion. Graduate groups will be encouraged to spend the funds on Ph.D. students (to improve UC Merced's chances at a doctoral classification with the Carnegie Foundation) but it will not be a requirement. EVC/Provost Alley will be informed of the committee's decision.

There being no further business, the meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, March 16, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report – CCGA Meeting of March 3**
Information	**II.**	**UCORP Meeting of March 8 – Yarrow Dunham**
Action	**III.**	**Consent Calendar** A. Minutes from the February 23 meeting *(Refer to the **March 16** subfolder under the Meetings & Agendas folder)*
Discussion	**IV.**	**TA Appointments – VCR Traina**
Discussion/Action	**V.**	**Request from Physics/Chemistry** GRC to review Phys/Chem's revised Policies & Procedures *(Refer to the Graduate Groups/Emphasis Areas subfolder: PhysChem revisions received Feb 2010)*
Discussion/Action	**VI.**	**Policy for Investing Graduate Student Support Funds**
Discussion/Action	**VII.**	**Eugene Cota-Robles Fellowship – Select Reviewers** Three nominations received. Graduate Division will give reviewers online access to nomination packages.
Discussion/Action	**VIII.**	**Review Nominations for Graduate Student Top-off Stipends**
Discussion/ Action	**IX.**	**ORU Proposals – Preliminary Reviews from Subcommittees** A. Health Sciences Research Institute (HSRI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: " Proposal - HSRI as ORU.pdf")* B. UC Merced Energy Research Institute (MERI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "Proposal_MERI-11-11-2009.pdf")*
Discussion	**X.**	**QSB Proposal – New Curriculum to Review**

*(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "PoliciesProcedures2009.pdf")*

Discussion **XI.** **CRU Proposals – Select Reviewers**

A. Center for Autonomous and Interactive Systems

*(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "CAIS Proposal Feb 2010")*

B. Spatial Analysis

*(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "Spatial Analysis March 2010")*

Discussion **XII.** **GRC Research/Travel/Shared Equipment Grants – Discuss Reviewers**

(Refer to the Research/Travel/Equipment Grants subfolder under GRC 2009-2010 Resources)

Discussion/ Action **XIII.** **Request from Committee on Rules & Elections**

Senate Committee Bylaw Revisions

*(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*

Discussion/Action **XIV.** **Graduate Student Space – Minimum Criteria for Surge Building**

Request from DivCo. GRC to opine on graduate student space needs.

Discussion **XV.** **Research Metrics**

CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans

*(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)

Discussion **XVI.** **Systemwide Review Items**

UCPB Paper on Differential Fees and NRT

Comments due by April 1

*(Refer to the **Differential Fees & NRT** subfolder under the Systemwide Review Items folder)*

Discussion **XVII.** **One-Page Program Review Analysis for the Educational Effectiveness Report (EER)**

Due date: June 1

*(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)
Minutes of Meeting
March 16, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, March 16, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Report – Chris Kello

CCGA meeting of March 3.

A. CCGA is in receipt of UCM's CIS graduate group proposal and a reviewer has been assigned.
B. CCGA generated a White Pages draft emphasizing the importance of research and graduate student support. The draft's appendix describes UC faculty's research successes and their societal impacts. The Academic Council requested that each campus revise its own sections.

ACTION: Chair Kello will email the White Pages to GRC members for more input on UCM faculty research accomplishments. The document will also be shared with the Deans.

III. UCORP Meeting of March– Yarrow Dunham

A. Differential fees. The Gould Commission Funding Strategies working group will propose various models of differential fees.
B. UC involvement with government labs. There are issues about oversight and Department of Defense and nuclear weapons research money.

IV. Consent Calendar

A. Minutes of the February 23, 2010 meeting.

ACTION: Consent Calendar was approved as presented.

V. TA Appointments – VCR Sam Traina

VCR Traina announced that he met with graduate students regarding TA appointments and consistency in workload. This summer, he will conduct an audit of TA appointments of the last two years. Next year's GRC will review the audit data.

VI. Revision of the Physics/Chemistry Policies and Procedures

Physics/Chemistry has revised their policies and procedures and GRC is required to approve them.

ACTION: The revisions will first be reviewed by the GRC CRF subcommittee then placed on the Consent Calendar for a vote of the committee as a whole.

VII. GRC Research/Travel/Shared Equipment Grants & Chancellor's Awards

Prior to this meeting, two reviewers were assigned to each grant. The committee discussed the review criteria: intellectual merit, broader impacts, and need.

ACTION: Chair Kello will email the committee members the revised criteria and the Committee Analyst will post the grant proposals on Crops.

VIII. <u>Chancellor's Fellowship Nominees</u>

One nominee has been added and four were deleted. The nominees' packets were posted on Crops by the Graduate Division. Each GRC member must rank the nominees excluding nominees from their own group.

ACTION: Chair Kello will email the revised list of nominees to GRC members. The committee members will then forward their rankings directly to VCR Traina who will select the awardees. Traina also requested that GRC members review and approve the draft fellowship guidelines.

IX. <u>Policy for Investing Graduate Student Funding</u>

Background: EVC/Provost Alley allocated $500,000 each year for the next three years for graduate student funding. GRC previously decided to distribute half the funds directly to the graduate groups. The committee must now opine on how to allocate the remaining $250,000.

In order to allocate the funds this year, GRC discussed holding a competition for summer research stipends and another competition for summer conference travel funds. For next year, GRC discussed holding a competition for NRT or fees or setting aside the funds for graduate student recruitment day.

ACTION: Chair Kello will call for an email vote of the following: holding one competition for summer research stipends and another competition for summer conference travel funds; students can participate in one competition; award amount is $6,000, and eligibility is merit-based. At the next meeting, the committee will discuss how to allocate the funds for next year (NRT/fees competition or recruitment day).

There being no further business, the meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:
Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, March 30, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report**
Action	**II.**	**Consent Calendar** A. Minutes from the March 16 meeting *(Refer to the **March 30** subfolder under the Meetings & Agendas folder)*
Discussion/ Action	**III.**	**ORU Proposals – Preliminary Reviews from Subcommittees Comments from CAPRA received.** A. Health Sciences Research Institute (HSRI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "HSRI submitted Fall 2009")* B. UC Merced Energy Research Institute (MERI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "MERI submitted Fall 2009")*
Discussion/ Action	**IV.**	**QSB Revised Proposal** *(Refer to the **QSB Grad Group Proposal 2009** subfolder under the Graduate Groups/Emphasis Areas folder: "Revised version")*
Discussion/ Action	**V.**	**Psychological Sciences Proposal – Select Reviewers** *(Refer to the **Psychological Sciences Resubmitted Spring 2010** subfolder under the Graduate Groups/Emphasis Areas folder)*
Discussion/ Action	**VI.**	**CRU Proposals – Select Reviewers** A. Center for Autonomous and Interactive Systems *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "CAIS Proposal Feb 2010")* B. Spatial Analysis *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "Spatial Analysis March 2010")*
Discussion	**VII.**	**GRC Research/Travel/Shared Equipment Grants – Discuss Reviews**

(Refer to the Research/Travel/Equipment Grants subfolder under GRC 2009-2010 Resources)

Discussion/Action	**VIII.**	**Allocation of Graduate Student Funding**
Discussion	**IX.**	**Graduate Student Association (GSA) Parking Resolution** *(Refer to the **Graduate Student Association** subfolder under GRC 2009-2010 Resources)*
Discussion/ Action	**X.**	**Request from Committee on Rules & Elections** Senate Committee Bylaw Revisions *(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*
Discussion/Action	**XI.**	**Graduate Student Space – Minimum Criteria for Surge Building** Request from DivCo. GRC to opine on graduate student space needs.
Discussion	**XII.**	**Research Metrics** CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans *(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)
Discussion	**XIII.**	**One-Page Program Review Analysis for the Educational Effectiveness Report (EER)** **Due date: June 1** *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)

Minutes of Meeting

March 30, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 1:30 pm on Tuesday, March 30, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Report

A. The Research Strategies working group of the Gould Commission has developed a list of recommendations.

B. Chair Kello is on a task force that is developing centralized research computing on campus. The task force is developing a proposal for the Deans to make research computing support available to all faculty.

ACTION: Chair Kello requested that GRC members email him with input for the task force.

III. Consent Calendar

A. Minutes from the March 16 meeting.

B. CRF – EECS 287 (course title modification)

C. Faculty Mentor Program fellowship draft guidelines

ACTION: Consent Calendar was approved as presented.

IV. QSB Revised Proposal

QSB previously submitted a revised version of its graduate program proposal. CAPRA has reviewed and approved it (a memo from CAPRA to GRC is forthcoming). GRC had a brief discussion on the revised proposal.

ACTION: GRC voted to approve the revised QSB proposal. Chair Kello will draft a transmittal memo for CCGA. EVC/Provost Alley and Chancellor Kang have already been asked to write support letters.

V. GRC Grant Proposals

GRC members previously completed their reviews and sent their rankings to Chair Kello. Kello normalized the ratings and presented them to the committee. After some discussion, the committee agreed on a method of awarding. (Note: GRC will only award the research/travel/equipment grants. EVC/Provost Alley will award the Chancellor's Awards using a spreadsheet of ratings from GRC.)

VI. Call for Graduate Student Summer Fellowships

Background: EVC/Provost Alley allocated $500,000 in support of graduate student funding and GRC was to opine on how the funds would be spent. GRC previously decided to allocate half of the funds directly to the graduate groups to be used on direct graduate student support such as NRTs. For the remaining half of the funds, GRC decided to hold a competition for graduate student summer fellowships that can be used for research stipends or conference travel.

Before the meeting, Chair Kello drafted a Call for the potential summer fellowships. Committee members discussed the fellowship deadline, amounts of stipend and travel, and eligibility requirements. VCR Sam Traina stated that the Graduate Division will assist with the logistics of the reviewing of the nominees.

ACTION: Chair Kello revised the Call based on the committee's feedback and will redistribute to committee members for comments.

There being no further business, meeting adjourned at 3:00 pm.

Attest:

Chris Kello, Chair

Minutes prepared by:

Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, April 13, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report – CCGA Meeting of April 6, 2010**
Information	**II.**	**UCORP Meeting of April 12, 2010 – Yarrow Dunham**
Action	**III.**	**Consent Calendar** A. Minutes from the March 30 meeting *(Refer to the **April 13** subfolder under the Meetings & Agendas folder)*
Discussion/Action	**IV.**	**GRC Research/Travel/Shared Equipment Grant Proposals** GRC to opine on how to make the list of awards available to PIs.
Discussion/Action	**V.**	**Graduate Student Fellowships – Select Reviewers**
Discussion/Action	**VI.**	**Senate Awards – Select Reviewers** GRC Awards for Distinction in Research, Early Career Research, and Distinguished Graduate Teaching/Mentorship. *(Refer to the **Senate Awards** folder under GRC 2009-2010 Resources)*
Discussion/ Action	**VII.**	**Psychological Sciences Graduate Proposal – Select Reviewers** *(Refer to the **Psychological Sciences Resubmitted Spring 2010** subfolder under the Graduate Groups/Emphasis Areas folder)*
Discussion/ Action	**VIII.**	**CRU Proposals – Select Reviewers** A. Center for Autonomous and Interactive Systems *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "CAIS Proposal Feb 2010")* B. Spatial Analysis *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "Spatial Analysis March 2010")*
Discussion/ Action	**IX.**	**ORU Proposals – Preliminary Reviews from Subcommittees** **Comments from CAPRA received.** A. Health Sciences Research Institute (HSRI)

*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "HSRI submitted Fall 2009")*

B. UC Merced Energy Research Institute (MERI)
*(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "MERI submitted Fall 2009")*

Discussion/Action **X.** **NRT Policy/TAs – Request from DivCo**
GRC is requested to develop an NRT policy for TAships (e.g. NRTs will be supplied for x% of TAships) with VCR Traina to aid in graduate group planning.

Discussion **XI.** **Graduate Student Association (GSA) Parking Resolution**
*(Refer to the **Graduate Student Association** subfolder under GRC 2009-2010 Resources)*

Discussion/ Action **XII.** **Request from Committee on Rules & Elections**
Senate Committee Bylaw Revisions
*(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*

Discussion/Action **XIII.** **Graduate Student Space – Minimum Criteria for Surge Building**
Request from DivCo. GRC to opine on graduate student space needs.

Discussion **XIV.** **Research Metrics**
CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans
*(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)

Discussion/Action **XV.** **Request from Systemwide**
Review of the Compendium
Due date: May 10
*(Refer to the Systemwide Review Items subfolder: **Compendium Review**)*

Discussion/Action **XVI.** **One-Page Program Review Analysis for the Educational Effectiveness Report (EER)**
Due date: June 1
*(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)

Minutes of Meeting

April 13, 2010

I. UCORP Meeting of April 12, 2010 – Yarrow Dunham

A. UCORP discussed the initial responses to the Commission on the Future/Gould Commission. Discussion topics included 1) encouraging faculty to develop alternate compensation models based on grant funding and 2) differential fees by major and by campus.

B. UCORP also discussed UCRP issues.

II. Chair's Report – Chris Kello

CCGA Meeting of April 6, 2010.

A. A CCGA reviewer has been assigned to UCM's QSB proposal. The CIS review is underway.

B. Commission on the Future/Gould Commission. The committee discussed the Size & Shape component. Ralph A. Wolff**,** President and Executive Director of the Senior College Commission of WASC, was present and explained WASC's role in graduate education. Chair Kello is setting up a meeting with Wolff and UCM's WASC steering committee to opine on how to make the review process easier, i.e., making the WASC review parallel to the CCGA review to avoid duplication. Another suggestion is not conducting a separate WASC review for a terminal M.A. because it is a subset of a Ph.D. proposal and there are no new outcomes or curriculum.

III. Consent Calendar

A. Minutes from the March 30 meeting

Action: Consent Calendar was approved as presented.

IV. Interim Individual Graduate Program (IIGP) Extension

CCGA has consented to renew the IIGP for UCM. However, CCGA requires request letters from GRC, the Chancellor, EVC/Provost Alley, and VCR Traina. All letters will ultimately be forwarded to CCGA as one package. Chair Kello drafted the GRC letter before this meeting.

Action: GRC approved the draft GRC IIGP renewal request letter. The Chancellor, EVC/Provost Alley, and VCR Traina will be asked to write similar letters.

V. Eugene Cota-Robles Fellowship

A GRC review subcommittee previously reviewed the applications and ranked them. The Graduate Division inquired who will make the final award decision.

Action: GRC decided that the review subcommittee will make the final award decision. The Graduate Division will be notified.

VI. GRC Research/Travel/Shared Equipment Grants

PIs have requested feedback on their proposals. The committee discussed how to disseminate this information. It was suggested that next year's Call for Proposals should include information about the review criteria and awarding process.

Action: Chair Kello will compose an email to all PIs that describes the review and rating process. The GRC Analyst will publish on the Senate website the names of the awarded PIs and their proposal titles.

VII. Graduate Student Summer Fellowships

The committee discussed a potential review process.

Action: The committee decided to conduct the same review process as the GRC grants: assign two reviewers to each proposal, one from the student's School (but not the same graduate group) and one from outside the School.

VIII. Senate Awards for Distinction in Research and Early Career Research

Action: A review subcommittee was chosen. Awardees will be announced by the last day of instruction.

IX. Psychological Sciences Graduate Group Proposal

Action: A review subcommittee was chosen. Reviews to be completed by the next GRC meeting.

X. CRUs

A. Center for Autonomous and Interactive Systems (CAIS)

Action: A review subcommittee was chosen. Chair Kello will forward the subcommittee a letter from a CAIS faculty member. The GRC Analyst will send the subcommittee the CAPRA review of CAIS.

B. Spatial Analysis (SpARC)

Action: A review subcommittee was chosen. The GRC Analyst will send the subcommittee the CAPRA review of SpARC.

XI. ORUs

A. UC Merced Energy Research Institute (MERI)

B. Health Sciences Research Institute (HSRI)

The committee discussed the review subcommittees' comments on each proposal.

Action: Chair Kello will compile the reviews and comments and draft letters to both ORUs. His letters will be reviewed at the next GRC meeting.

There being no further action, committee adjourned at 3:00 pm.

Attest:

Chris Kello

Minutes prepared by:

Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, April 27, 2010 1:30 – 3:00 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report –** *Chris Kello*
Action	**II.**	**Consent Calendar** A. Minutes from the April 13 meeting *(Refer to the **April 27** subfolder under the Meetings & Agendas folder)* B. CRF: EECS 271 Theory of Computation *(Refer to the **CRFs** subfolder under GRC 2009-2010 Resources)*
Discussion/Action	**III.**	**Graduate Student Fellowships** Discuss Reviews
Discussion/Action	**IV.**	**Psychological Sciences Graduate Proposal –** *Carolin Frank and Sholeh Quinn* Discuss reviews *(Refer to the **Psychological Sciences Resubmitted Spring 2010** subfolder under the Graduate Groups/Emphasis Areas folder)*
Discussion/Action	**V.**	**ORU Proposals –** *Chris Kello* Reviews concluded. Discuss draft letters. A. Health Sciences Research Institute (HSRI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "HSRI submitted Fall 2009")* B. UC Merced Energy Research Institute (MERI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "MERI submitted Fall 2009")*
Discussion/Action	**VI.**	**CRU Proposals** Discuss reviews A. Center for Autonomous and Interactive Systems – *Chris Kello and Ray Chiao* *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "CAIS Proposal Feb 2010")* B. Spatial Analysis – *Ignacio Lopez-Calvo and Matt Meyer*

*(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "Spatial Analysis March 2010")*

Discussion	**VII.**	**Enrollment Management Committee Draft Charge** DivCo requests that GRC review draft charge. *(Refer to the **Requests from DivCo** subfolder under GRC 2009-2010 Resources)*
Discussion/Action	**VIII.**	**NRT Policy/TAs – Request from DivCo** GRC is requested to develop an NRT policy for TAships (e.g. NRTs will be supplied for x% of TAships) with VCR Traina to aid in graduate group planning.
Discussion	**IX.**	**Graduate Student Association (GSA) Parking Resolution** *(Refer to the **Graduate Student Association** subfolder under GRC 2009-2010 Resources)*
Discussion/ Action	**X.**	**Request from Committee on Rules & Elections** Senate Committee Bylaw Revisions *(Refer to the **Requests from CRE** subfolder under GRC 2009-2010 Resources: "CRE memo_DivCo_bylaws_120109.pdf" , "UCM Bylaws_TRACKED changes_112509.doc" , "UCM Bylaws_ACCEPTED_120109_PO.doc", and "Current_Proposed GRC Bylaws.doc")*
Discussion/Action	**XI.**	**Graduate Student Space – Minimum Criteria for Surge Building** Request from DivCo. GRC to opine on graduate student space needs.
Discussion	**XII.**	**Research Metrics** CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans *(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)
Discussion/Action	**XIII.**	**Requests from Systemwide** A. Review of the Compendium Due date: May 10 *(Refer to the Systemwide Review Items subfolder: **Compendium Review**)* B. Commission on the Future Recommendations *(Refer to the Systemwide Review Items subfolder: **Commission on the Future**)*
Discussion/Action	**XIV.**	**One-Page Program Review Analysis for the Educational Effectiveness Report (EER)** Due date: June 1 *(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)

Minutes of Meeting

April 27, 2010

I. Chair's Report – Chris Kello

The recommendations from the Gould Commission/Commission on the Future were released. Chair Kello requested that GRC members review them and provide feedback. Link: http://ucfuture.universityofcalifornia.edu/presentations/cotf_wg_first_recs.pdf They will be posted on Crops. One of the substantive recommendations was differential fees by campus.

II. Consent Calendar

A. Minutes from the April 13, 2010 meeting

B. CRF: EECS 271

Action: Consent Calendar was approved as presented.

III. Psychological Sciences Graduate Proposal

Reviews have been completed. CAPRA will finalize its discussion next week.

Action: An email vote of GRC members will be conducted after this meeting.

IV. Graduate Student Summer Fellowships

After some discussion, the committee decided to include in the award/decline letters some language on the review process. A discussion on funding followed. GRC decided to use $200,000 of the allotted $250,000 for these fellowships and roll over the remainder to next year. GRC also decided to cut application budgets to $6,000 and in order to fund a higher number of proposals.

Action: The remaining applications will be reviewed, the funding spreadsheet with normalized ratings will be updated, and Chair Kello will draft language on the review process to include in the award/decline letters.

V. CRU Proposals

Action: Tabled until the next meeting.

VI. ORU Proposals – HSRI and MERI

Chair Kello previously drafted letters addressed to the Directors of both ORUs that included GRC and CAPRA's comments. GRC had a discussion about the content of the letters. EVC/Provost Alley and VCR Traina asked GRC to send them letters regarding the scope and breadth of both ORU proposals. Potential issues to include in the letters are how ORUs are benefitting the campus and how is their synergy. Chair Kello asked GRC members to send him additional language for these letters.

Action: GRC voted to approve the letters that Chair Kello drafted. The letters will be submitted to the Directors of both ORUs and sent to DivCo as an informational item. Regarding the letters requested by EVC/Provost Alley and VCR Traina, more discussion needs to take place so the item will be placed on the agenda for the May 18 meeting.

There being no further action, the committee adjourned at 3:00 pm.

Attest:

Chris Kello

Minutes prepared by:

Simrin Takhar

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE MERCED DIVISION**

Graduate and Research Council (GRC)

Tuesday, May 18, 2010 1:30 – 2:45 pm
Room 362 – Kolligian Library
1-866-740-1260 Access Code 2287930#

All documents available on UCMCROPS at:
GRC 2009-2010/Resources

AGENDA

ACTION		ITEM
Information	**I.**	**Chair's Report –** *Chris Kello* CCGA Meeting of May 4
Information	**II.**	**UCORP Meeting of May 10 –** Yarrow Dunham
Action	**III.**	**Consent Calendar** A. Minutes from the April 27 meeting *(Refer to the **May 18** subfolder under the Meetings & Agendas folder)*
Discussion	**IV.**	**Faculty Financial Obligation to Graduate Students –** VCR Sam Traina
Discussion/Action	**V.**	**ORU Proposals –** *Chris Kello* Commenting on the proposals and ICR policies and priorities. A. Health Sciences Research Institute (HSRI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "HSRI submitted Fall 2009")* B. UC Merced Energy Research Institute (MERI) *(Refer to the **ORU** subfolder under GRC 2009-2010 Resources: "MERI submitted Fall 2009")*
Discussion/Action	**VI.**	**CRU Proposals** Discuss reviews. A. Center for Autonomous and Interactive Systems – *Chris Kello and Ray Chiao* *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "CAIS Proposal Feb 2010")* B. Spatial Analysis – *Ignacio Lopez-Calvo and Matt Meyer* *(Refer to the **CRU** subfolder under GRC 2009-2010 Resources: "Spatial Analysis March 2010")*
Discussion	**VII.**	**Request from DivCo: Creation of a 50% Associate Graduate Dean** DivCo requests that GRC opine on creation of the new position.

*(Draft DivCo memo posted on GRC 2009-2010 Resources/**Requests from DivCo**/ "Draft DivCo memo_associate grad dean.pdf")*

Discussion **VIII.** **Enrollment Management Committee Draft Charge**

A. DivCo requests that GRC review draft charge.
*(Refer to the **Requests from DivCo** subfolder under GRC 2009-2010 Resources: "Enrollment Mgmt Committee draft charge.pdf")*
B. Discuss Graduate Enrollment Numbers

Discussion/Action **IX.** **NRT Policy/TAs – Request from DivCo**

GRC is requested to develop an NRT policy for TAships (e.g. NRTs will be supplied for x% of TAships) with VCR Traina to aid in graduate group planning.

Discussion/Action **X.** **Graduate Student Space – Minimum Criteria for Surge Building**

Request from DivCo. GRC to opine on graduate student space needs.

Discussion **XI.** **Research Metrics**

CAPRA requests that GRC establish a framework for evaluating research excellence that can be used by units in developing their strategic plans and by CAPRA and the EVC in reviewing these plans
*(Refer to the **Requests from CAPRA** subfolder: "Draft Memo Requesting Research Metrics from GRC.doc"*)

Discussion/Action **XII.** **One-Page Program Review Analysis for the Educational Effectiveness Report (EER)**

Due date: June 1
*(Refer to the **WASC Accreditation** subfolder under GRC 2009-2010 Resources: "GRC Program Review Analysis for EER Resource Guide 091120.pdf")*

UNIVERSITY OF CALIFORNIA **ACADEMIC SENATE • Merced Division**

Graduate & Research Council (GRC)

Minutes of Meeting

May 18, 2010

I. Chair's Report – Chris Kello

CCGA Meeting of May 4. CCGA re-approved UCM's IIGP program for another year. GRC discussed which emphasis areas might be ready to submit a graduate group proposal to GRC soon. Chair Kello mentioned that CCGA is currently reviewing a graduate program in energy and GRC discussed the potential of a similar program being established at UC Merced.

II. UCORP Meeting of May 10 – Yarrow Dunham

Discussion topics included: a systemwide proposal to expand the area (d) laboratory science admission requirement to include Earth, Environmental, and Space sciences; AB 2656, a bill pertaining to oversight of faculty contracts for academic research; what role GRC has in evaluating limited submission proposals for UCM (VCR Traina summarized the current process: each School nominates the maximum number for the campus and an ad-hoc committee is formulated.); and the recommendations from the Commission on the Future. VCR Traina discussed the issue of postdoc insurance. There are financial damages and potential discriminatory practices that the current policy can permit.

Action: GRC to draft a memo of concern to EVC/Provost Alley and VCA Mary Miller.

III. Consent Calendar

Minutes from the April 27 meeting.

Action: Due to lack of quorum, an email vote will be conducted after the meeting.

IV. Faculty Financial Obligation to Graduate Students

VCR Traina stated that U.C. Merced does not have a policy that addresses faculty's financial obligations to graduate students if there is a separation. He suggested that GRC establish a campus-wide policy.

Action: This issue will be placed on the first GRC meeting agenda for fall 2010. Student representative Katie Harris requested to be on the future subcommittee as a non-voting member.

V. CRUs – CAIS and SpARC

The GRC subcommittees have completed their reviews.

Action: Due to the lack of quorum, a vote on CAIS will be conducted via email. A vote on SpARC will be tabled until fall 2010. GRC will forward summarized reviews to SpARC prior to fall to provide them with feedback.

VI. Associate Graduate Dean

Senate Chair Martha Conklin, in conjunction with VCR Traina, requested that GRC opine on the possible creation of an Associate Graduate Dean. GRC and Traina discussed the following ideas: 1) Paying graduate group chairs to take on more responsibility; 2) tasking school deans with more responsibility; 3) creating a second full-time graduate dean position; or 4) creating a part-time associate graduate dean position.

Action: Chair Kello will submit a memo to DivCo summarizing GRC's discussion.

VII. ORUs – HSRI and MERI

Chair Kello previously sent memos to both groups summarizing GRC and CAPRA's reviews and requesting revisions. GRC also needs to opine on indirect cost return (ICR).

Action: Chair Kello will draft a memo regarding ICR and distribute to GRC members for comments. This item will be discussed further at GRC's first meeting in fall 2010.

There being no further action, the committee adjourned at 2:45 pm.

Attest:

Chris Kello

Minutes prepared by:

Simrin Takhar

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE · Merced Division

Graduate & Research Council (GRC)
Minutes of Meeting
September 16, 2010

I. Meeting

Pursuant to call, the Graduate & Research Council met at 3:00 pm on Thursday, September 16, 2010, in Room 362 of the Kolligian Library, Chair Chris Kello presiding.

II. Chair's Welcome & Introduction of Members—*Chris Kello*

Chair Kello welcomed new and returning committee members.

III. Report from VCR Traina

VRC Traina discussed statistics of current graduate enrollment. There are a total of 249 graduate students enrolled for fall 2010, up from approximately 230 at the end of the previous academic year. There are 43 new graduate students this year (5.8% of total student population). So far 38 Master's degrees and 20 PhDs have been awarded at UCM.

There are several ways of analyzing the statistics to view them as measures of success. The most common is to examine the number of graduate students as a percentage of the total student population. A different measure is the ratio of ladder-rank faculty to academic graduate students, or the number of graduate students per faculty FTE. In both cases UCM graduate student numbers are quite low compared to other UC campuses. It was brought up that the number of graduate students per faculty member has not necessarily gone down. One factor that may have contributed to the recent drop in graduate student proportion is that, in the past, the more senior faculty hires brought students with them, thereby boosting enrollment numbers. By contrast, very few senior faculty were hired in the past two years.

A question was raised about whether qualitative data was being collected alongside quantitative data. As an example, faculty could be asked why they don't have more graduate students. It was agreed that graduate group chairs should ask faculty this question.

VCR Traina listed several main factors in low graduate student enrollment:

- Lack of resources
- Lack of instructional and research space
- Lack of depth in graduate areas
- High ratio of assistant professors (60%) than at other UCs
- Problems with the timing of fellowship offers.

It was also mentioned that faculty, especially in SSHA, do not feel they have a critical mass to accept more applicants.

IV. Representatives needed for UCORP and UCOLSC

- UCORP (University Committee on Research Policy): No one volunteered.
- UCOLSC (University Committee on Library and Scholarly Communication): Sholeh Quinn volunteered. Her name will go forth to Committee on Committees for approval.

V. GRC CRF Subcommittee

The responsibilities of the CRF subcommittee include reviewing Graduate Courses CRFs and approving them at the subcommittee level before they are reviewed by GRC. The subcommittee needs one representative from each school.

There is one sitting CRF: Chemical Kinetics—to be offered in the spring. There was a question about the deadline for CRFs for Spring Semester—the exact deadline was not available. There was a suggestion that GRC should make an announcement about the deadline for submitting CRFs for the spring.

ACTION: A CRF Subcommittee was constituted, consisting of one representative from each school: Professor Carolin Frank (NS), Shawn Newsam (ENG) and William Shadish (SSHA).

ACTION: Senate Director will find the deadline for submitting a CRF for Spring Semester. Chair Kello will draft a memo to the graduate group chairs and the school deans announcing that deadline.

VI. Distribution of Graduate Student Support Funds

Background: Last year the Provost gave GRC $500,000 to invest in graduate student support. Any money not spent last year was carried over into this year. There will also be another $500,000 this year. There was some confusion regarding the deadline by which that money must be spent. It was unclear whether the funds must be *spent* or *committed* by June 30, 2011.

GRC has drafted a memo to clarify its intent regarding the use of any remaining funds, such that it is possible to use them for fall recruitment. Thus, GRC's intent was that the money must have been *committed* rather than *spent* in the current fiscal year. The memo will go to the EVC/Provost Alley and VCR Traina.

ACTION: A motion was put forth, seconded and carried to approve the memo.

VII. Graduate Admissions Calendar

VCR Traina received approval from the Deans to create an earlier Graduate Admissions Calendar, primarily for the sake of admitting more graduate students and offering more fellowships earlier in the year. He noted that students admitted later in the year face

greater struggles and are more likely to leave their programs than students admitted earlier. Changing the Calendar would involve:

- Faculty reviewing applications earlier
- Budget office generating NRT offers earlier
- Deans announcing T.A. positions earlier

Fellowship Funding:
VCR Traina proposed the dissemination of a percentage of fellowship offers before Winter Break. His reasoning was that the yield of top students is higher when fellowship offers go out earlier. This would mean that GRC would have to make fellowship approvals at the end of Fall semester. It was also noted that the number of graduate student appointment offers is currently linked to cash in hand, whereas it would be wise to over-admit and over-award fellowships according to historical trend data on graduate student yield.

There are 9 slots for Chancellor Fellowships this year, to be offered above normal graduate student funding:

- $4,000 a year for 4 years
- Incentive to attract the best students to campus

The campus is becoming very successful in generating fellowship money for graduate students, especially in competitive matching among donors. It was suggested that the campus go after donors interested in a specific topic (with faculty input). What role should faculty play in recruiting more donors?

Enrollment:
Census data at UCM: Graduate applications decreased by approx. 10 students

- Domestic applications: up 120%
- International applications: down 70%
- Admittance of international students is very low

What can GRC do to boost enrollment?

- Draft a memo to graduate group chairs in support of the new calendar
- Inform students about early deadlines
  The sooner they apply, the sooner they could be awarded a fellowship.
  Include information on the graduate student association website.
- Fund recruitment activities. Several ideas were put forth:
  - Targeted advertising (example: Ohio State ran a one-page ad in Science for 3 weeks)
  - Solicit recruitment ideas from grad group chairs.
  - Recruitment days: bring prospective applicants to campus
  - Electronic brochure distributed to undergraduate list-serves at California universities
  - Presentations at nearby campus clubs

- Subsidize travel expenses for presentations at nearby campuses
- Two levels of recruitment:
  - Recruit people into the applicant pool
  - Once they are in, get them to accept
- Anyone offered one of the 9 Chancellor's Fellowships should be flown out
- Advertise the fellowships in ads, on the graduate application website, brochures. Anything beyond the 9 Chancellor's Fellowships can't be mentioned by name, but can say "Additional funds are available for fellowship support."

ACTION: A memo to DivCo and the Administration will be drafted within the next one to two meeting cycles with recommendations on improving graduate student enrollment, including the need to over-accept students and over-award fellowships based on historical trend data. The memo will also act as a solicitation for more recruitment ideas from graduate group chairs.

VIII. <u>Request from Debbie Motton, AVC for Research and Director of Research Compliance</u>

There are graduate student representatives sitting on IRB & IACUC on all other UC campuses. GSA is requesting graduate student seats on IRB and IACUC at UCM. GSA, IRB and IACUC will make recommendations for the representatives. There was some concern over whether graduate students can review faculty.

ACTION: Chair Kello will draft a memo voicing GRC approval of graduate student seats on IRB and IACUC and will send it to AVC for Research Motton and Division Chair Heit.

IX. <u>5 Strategic Areas of Research</u>

It is well known that UCM needs more faculty and more depth in its programs. 5 FTEs have been allocated as strategic hires for the campus, linked to the 5 strategic areas. These hires are not being driven by undergraduate education, so GRC has the opportunity to drive them toward research and graduate education. GRC has been given the task of drafting the process and criteria by which the positions are filled, and to make recommendations to DIVCO. GRC will assist in drafting a solicitation for proposals for how the strategic FTEs should be allocated.

It was suggested that GRC create a subcommittee to draft the process and criteria in 2-3 meeting cycles.

Criteria for Proposals:

- A question was raised whether the strategic FTEs must be linked to the 5 strategic areas. It was confirmed that a position must be linked to one of the 5 strategic areas, and therefore that link should be one of the criteria for an acceptable proposal.

- Graduate program development/growth
- Proposals may come in from any of the five categories, to maximize the possibility of finding the best choice.
- Proposals may come from outside graduate groups (ORUs, interdisciplinary research groups, etc.) with support from the host school.
- Should interdisciplinary/multi-disciplinary coverage be a criterion? If depth is a problem in graduate groups, there is a fear that a multi- or interdisciplinary position would increase this problem by having too broad a focus. It was agreed that proposals for both broadly focused or multi-disciplinary positions *and* focused depth positions be encouraged, as long as the position can be justified.
- The proposal should address the position's space and resource needs, including start-up.

The following agenda items were not covered. Some will be handled by email and consent calendar, and some will be discussed at a future meeting:

- **Review of ORU Proposal: Spatial Analysis and Research Center (SpARC)**: This will be discussed over e-mail and a discussion will follow at the next meeting.
- **VCR Traina's Audit of TA appointments of the Last Two Years**
- **Request from VCR Traina: Establishment of Campus Wide Policy to Address Faculty's Financial Obligations for Graduate Students:** There is currently no policy for terminating graduate students who are on grant money.
- **SSHA Bylaw 55 Unit Proposals**
- **Indirect Cost Return in the Context of ORU Proposals**
- **Minimum Unit Requirements in Graduate Groups/Emphasis Areas Bylaws**
- **Undergraduate Program Review Policy**
- **System-Wide Review Items:** These items will be discussed by e-mail.

The meeting was adjourned at 4:30 p.m.

Attest:

Chris Kello, Chair

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE · Merced Division

Graduate & Research Council (GRC)
Minutes of Meeting
September 30, 2010

I. Meeting
Pursuant to call, the Graduate & Research Council met at 3:00 pm on Thursday, September 30, 2010, in Room 362 of the Kolligan Library, Chair Chris Kello presiding.

II. Chair's Welcome & Introduction of Members—*Chris Kello*
Chair Kello welcomed new and returning committee members.

III. Consent Calendar
The Agenda and the September 16th meeting minutes were approved.

IV. Representatives needed for UCORP and UCCC
No GRC member volunteered to serve as the Merced representatives on UCORP and UCCC. Senate Analyst will notify CoC.

V. Review of ORU Proposal: Spatial Analysis and Research Center (SpARC)
Reviewers: Professor Ignacio Lopez-Calvo and Professor Matt Meyer
The reviewers agreed that the proposal seemed very well-written and cohesive. They expressed the following concerns:

- How will the facility be funded? Will the facility be self-supporting?
- Can the funding for this center be used to hire faculty? If not, perhaps GRC should reconsider its priorities.
- SSHA Dean Mark Aldenderfer is willing to put some of his start-up funding towards funding the center.
- The proposal did not address the issue of being self-supporting.

The VCR made the following comments:

- It is common at other universities for research facilities to be subsidized about 50% from some form of central funds. The SpARC proposal will have to have significant central support. This does not necessarily have to be funding that would otherwise go towards faculty salary—it could be indirect cost return. As a core facility, SpARC is relatively inexpensive.
- A full-time funded staff member should be expected as the minimum cost for any kind of shared research facility.

If the center will be administered under the umbrella of SNRI, does the center need to show its support of the SNRI?

- A member of the SpARC Planning Committee responded that SpARC needs the SNRI to provide administrative support for the time being. This is the extent to

which SpARC falls under the umbrella of the SNRI. The VCR also commented that the Office of Research could manage the business transactions of the center, if and when appropriate.

The proposal included a self-sustaining .5 staff position. The reviewers felt that this position could not be self-supporting.

- A member of the SpARC Planning Committee responded that the committee planned for the FTE to be divided between staffing the center and teaching courses (the FTE would not be a faculty member).

On a more general note, there was a discussion regarding the overall support of research facilities on campus. The VCR commented that there are some facilities that never generate recharge because of the nature of the work that's done, and the people using the facilities don't have the funds to support them. To what extent is the campus willing to provide funds to support those kinds of facilities? A comment was made that the campus should not put a lot of resources into facilities that do not contribute to the research mission of the university. It was suggested that the GRC, in conjunction with the VCR, examine the support of research facilities on campus, and the total research needs of the campus, and develop a coherent policy on resource allocation.

It was decided that the GRC should vote to recommend approval of the SpARC proposal despite the finances of the center not being thoroughly sorted out. The VCR suggested that the GRC send a memo to the EVC and the VCR charging them to figure out the finances.

Action: A motion was put forth, seconded and carried to approve the SpARC. The GRC Chair will include a summary of GRC's comments in the approval memo.

VI. <u>GRC Memo to Graduate Group Chairs</u>

The purpose of the memo was to update graduate group chairs on the discussions that GRC has been having regarding graduate enrollment issues, and to gather information on graduate program enrollments, as well as suggestions on how GRC can help support and enhance efforts to recruit graduate students in the 2010-2011 academic year.

The memo received positive feedback. Regarding NRTs: At some point this year, the GRC and the EVC should develop a more predictable and transparent model for how NRTs are funded.

Action: Chair Kello will send the memo to DivCo, with the amendment that the NRT funding issue needs to be revisited.

VII. <u>Memo from VCR Traina to GRC re: Graduate Support Funds</u>

In response to the 9/23 GRC memo on graduate student support funds, the VCR stated that funds allocated in the 2009-2010 academic year may be expended in 2010-2011 to cover the costs of graduate student tuition and non-resident fees for the 2011-2012 academic year. VCR Traina and GRC agreed to monitor this issue between now and admission for the 2011-2012 year.

VIII. Review of the WASC EER Draft Report

According to the UGC program review cycle, graduate programs will be reviewed on a seven-year cycle, which is different than the current policy.
GRC must reply to WASC to approve or reject the EER Draft Report.

ACTION: The GRC Chair will send WASC a memo stating that GRC will update its program review cycle to seven years, to be in line with the WASC EER Report.

IX. GRC Draft Solicitation for Strategic Faculty FTE Proposals

GRC has been tasked with drafting the first solicitation for Strategic FTE proposals. GRC developed a list of criteria for the proposals which will be listed in the solicitation. They include:

- The proposals may be for any of the five strategic areas.
- The FTEs need to connect with one of the five strategic research areas.
- Compelling interdisciplinary proposals as well as disciplinary proposals are encouraged.
- If the proposal is interdisciplinary, it must have a concrete kind of person in mind. An interdisciplinary proposal must be well defined. Exemplars are strongly encouraged. Interdisciplinary proposals could include either a person who does research in multiple areas, or a person whose research would serve multiple areas.
- The proposal should identify the Bylaw 55 Unit associated with the position, how it contributes to the unit and how it will contribute to others.
- The proposal should include the resource and space needs associated with the position keeping in mind that Science & Engineering II will be ready for occupancy in 2014.
- Proposals can come from graduate groups (including those under review), disciplinary groups, and collaborations among groups (includes collaborations across schools).
- Each graduate group and disciplinary group may submit one proposal. Collaborative groups use up their individual group allotment by collaborating. Collaboration should be defined.
- Groups can compare their proposed position to other similar positions within the UC system to justify the need for their proposed faculty.
- Proposals should include information on how the proposed FTE corresponds to UC or national research trends.
- Proposals should include a confidential letter of comment from the school Deans.

- Proposals should be no more than three pages plus supporting information.

Action: Professor Michael Spivey will circulate a list of criteria by October 8th. GRC will send a draft to DivCo within two weeks.

X. Request from VCR Traina: Fletcher Jones Fellowship
This is a need-based fellowship awarded by the Office of the President. There are two available this year. The Office of Research has chosen several nominees and needs people to review the applications and select those who will be awarded. GRC will establish a subcommittee to review the applications, one member from each school.

ACTION: Sholeh Quinn (SSHA), David Kelley (NS) and Ariel Escobar (ENG) volunteered to establish a subcommittee to review the applications and select the awardees.

XI. Policy on Animal Use in Biology Courses
GRC doesn't have to set a policy for graduate students, but having a policy in place could help protect the university from a lawsuit, even if the policy simply states that it's up to the discretion of the professor. Including something in the course catalog makes it the student's responsibility to determine if that class is appropriate for them.
The director of the Senate at UCD wasn't aware of any such policy at the graduate level. She said there may not be a policy at the undergraduate level either, but professors have made exceptions in the past.

Action: GRC will draft a policy for this issue at the graduate level.

The following agenda items were not discussed:

A. **Request from VCR Traina:** Establishment of Campus Wide Policy to Address Faculty's Financial Obligations to Graduate Students

B. **VCR Traina's Audit Data of TA appointments of the Last Two Years**
Action requested: GRC reviews the data for consistency in workload

C. **Indirect Cost Return in the Context of ORU Proposals**
Action requested: GRC drafts memo

D. **Minimum Unit Requirements in Graduate Groups/Emphasis Areas Bylaws**
Action: GRC drafts memo to graduate groups/emphasis areas

The meeting adjourned at 4:30.

Attest:

Chair Chris Kello

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE · Merced Division

Graduate and Resource Council (GRC)
Thursday, October 14, 2010, 3:00 p.m. – 4:30 p.m.
Room 362KL

Minutes

I. Chair's Report—*Professor Chris Kello*

A. Process Improvement Team Meeting: the meeting addressed the need for faculty access to the UCLA financial system and improvement of purchasing. The administration understands that faculty need at least basic access to financial information. There are several possibilities: the School of Engineering has a system that gives faculty more access, which could be implemented campus-wide; the UCLA system could be given a simpler interface for faculty use.

B. October 5 CCGA Meeting: there are three proposals undergoing review: Psychology, Cognitive Science, and QSB. QSB and Cognitive Science each have had two reviews, and each probably need two more. Generally, the reviews so far were very positive. Psychology was just assigned a reviewer during the last meeting. The VCR has sent CCGA a memo asking for more promptness in the review process.

II. Consent Calendar

The Agenda and the September 30 Meeting Minutes were approved.

III. Systemwide Committee Reports

SACA, October 12, 2010– *Vice Chair Will Shadish*

SACA has approved the Administrative Unit Review document and the Sustainability Report. The VCR expressed concern that it would be very easy for this committee to exert too much control over the whole campus. A comment was made that SACA should address making assessment easier for the faculty.

IV. GRC CRF Subcommittee Report – *Professors Frank, Newsam and Shadish*

MEAM 231
MEAM 251

Action: A motion was put forth, seconded and carried to approve the CRFs.

V. Fletcher Jones Fellowship

The list of candidates was just received. VCR Traina requested a decision about awardees by the next meeting. There are two fellowships available. GRC Chair Kello requested that at least two people review each proposal.

VI. Miguel Velez Fellowship

The Graduate Division has received applications and Graduate Group rankings for the Miguel Velez Fellowship. The fellowship is intended for Latin American graduate

students, preferably from Colombia. The Graduate Division would like an award decision as soon as possible.

VII. Minimum Unit Requirements in Graduate Groups/Emphasis Areas Bylaws
VCR Traina suggested the need for a policy that graduate students must take at least one unit of graded 200-level coursework to establish a GPA. The GRC agreed that such a policy is needed.

Action: VCR Traina will draft a policy and submit it to GRC for review and approval.

VIII. Five Strategic Areas of Research – Update from Chair Kello
GRC drafted a solicitation for proposals for FTEs in the five strategic areas.

The solicitation limits each disciplinary group and graduate group to one primary proposal. Currently, ORUs are not eligible to submit primary proposals. An FTE must be part of at least one Bylaw unit. The GRC Chair added the following sentence to the solicitation criteria: *Proposals may also identify one or more other possible disciplinary groups for the hire, but one lead group (and associated bylaw unit) must be identified.* A comment was made that there is a difference between submitting a proposal for an FTE and promising to include the FTE in one's Bylaw unit. There must be at least one disciplinary group per proposal who is willing to take the FTE. VCR Traina suggested that the proposal must include the Bylaw 55 Unit that would take the FTE once hired. There was some concern that the parameters of the solicitation do not allow for a split FTE between two disciplinary groups or two Bylaw units. There is also concern that proposals split between two or more groups would create ambiguity once the FTE was hired. GRC agreed that ruling out split FTEs would be too controversial, but that explicitly allowing split FTEs in the solicitation would require too much text. A comment was made that the criterion "*What is the primary disciplinary group to which the FTE will belong?*" may be too restrictive, and could be changed to read: "*What is the lead primary disciplinary group submitting this proposal and to which the FTE is expected to belong?*" There was a question as to whether the Global Arts Studies Program should be listed as a disciplinary unit. GRC agreed to list it as follows: "History (including GASP)".

A suggestion was made that each faculty member could sponsor one proposal. Comments were made that this would be too time consuming for the reviewers. The GRC Chair suggested including the idea in the cover letter accompanying final draft of the solicitation to DivCo.

GRC decided that there should be a one-month time limit to submit proposals from the date the solicitation goes out. The search process could begin as early as this spring.

DivCo has asked GRC to propose a review process for the proposals. GRC is not comfortable with any review process that requires ranking proposals across areas and

suggested the faculty rank the proposals within areas and the administration choose among the areas. There will be strong pressure to choose one proposal from each area. A suggestion was made that GRC review one strategic area at a time, with faculty from that area excluded from the review process. There would be enough committee members to rank proposals in each area. GRC does not have to take responsibility for reviewing all the proposals; an ad-hoc committee could be created. It was proposed that each group that submits a proposal must also recommend someone from their group to review another proposal outside their area. VCR Traina asked if there could be a role for one or two graduate student representatives on such an ad-hoc committee. GRC agreed not to include graduate student representatives on the review committee.

Action: GRC Chair Kello will write a cover letter to include with the solicitation which explains GRC's rationale for its choices.

IX. GRC Recruitment Memo to Graduate Group Chairs

GRC Chair Kello wrote a memo to graduate group chairs regarding several different issues that need to be addressed. The primary purpose of the memo is to solicit proposed recruitment budgets from graduate groups. Clarification was requested regarding the amount of graduate support funds available for recruitment. GRC Chair Kello will clarify this point in the memo.

GRC also needs to inform graduate groups of which fellowships will be available as a recruitment tool. The graduate support funds could be used to create new fellowships, which GRC would manage and award. The fellowships could be in the format of the existing 9 Chancellor's Fellowships. VCR Traina mentioned that there may also be additional graduate support funding left over from last year. A question was asked regarding how graduate support funds have been used previously. Comments were made that NRT took up most of the graduate support funding in Natural Sciences and Engineering. It was suggested that UCM could improve graduate enrollment by increasing NRT funding in certain areas. If half of the available graduate support funds were given to graduate groups, they could choose to use that funding for NRTs. Also, funding graduate students more consistently will help them graduate on time. A suggestion was made that to increase graduate student enrollment, it is important to get base funding as well as NRT funding. Graduate support funds increase the quality of graduate education, but do not necessarily increase the quantity of students. Graduate student enrollment could be increased if some fellowship funding were to go towards GSR.

The memo will also reference the proposal to move up the graduate recruitment calendar. The main proposed change is that UCM will make twice as many offers to PhD applicants as there are places, and the offers will be made earlier.

GRC Chair Kello also mentioned the change to the Graduate Program Review Policy: The policy will be in line with UGC, on a seven-year cycle. WASC also needs this memo, so the policy change can be added to the EER. It is important to remind graduate groups about reviews. Also, there is a policy that CCGA proposals count as program review. This policy will be included in the memo.

Psychology and Cognitive Science are under review to become individual programs. Political Science will submit a proposal this year. At that point, and there will only be one graduate student remaining within SCS. That area will likely not have to submit a formal review. GRC could recommend that this area summarize what has happened in the past seven years and the plan for the coming seven years. GRC could send a memo asking SCS their plans for the future, specifically if they plan to develop a graduate program and take on more graduate students.

A comment was made that the Graduate Program Review document contradicts itself regarding the timing of reviews. It is unclear whether graduate program review should take place at the same time as undergraduate program review. The VCR responded that at most UC campuses, graduate and undergraduate program reviews are conducted separately. A comment was made that conducting the reviews simultaneously could save time and resources. GRC Chair Kello responded that conducting reviews simultaneously was meant to be optional, if two programs are on the same cycle.

Action: The memo will be sent to graduate group chairs upon approval by GRC.

Action: GRC will send a memo to the remainder of SCS asking for their plan for the future, specifically regarding the development of a graduate program.

X. Request from VCR Traina: Establishment of Campus Wide Policy to Address Faculty's Financial Obligations to Graduate Students

GRC should inform graduate groups as soon as possible of how much NRT funding they can anticipate having. The funding comes in an annual allocation. From now on, NRT funding should be in terms of dollars, not slots. Slots pose an artificial restriction on how the funding can be used. Graduate groups manage their own NRT budgets according to their needs, but the funding can only be used for NRT.

Committee reactions to the proposed policy: a department may be allocated a certain amount of NRT funding and not use it at all because it doesn't have the students. VCR Traina suggested that if a graduate group had money left over from the year before, it might not get any additional funds until the existing funds had been committed. Also, NRT funding could be transferred between programs.

Action: This item will be further discussed by e-mail. The policy should be completed before the next GRC Meeting.

The following items will be discussed at the next meeting:
VCR Traina's Audit Data of TA appointments of the Last Two Years
Indirect Cost Return in the Context of ORU Proposals
Undergraduate Program Review Policy
Course Auditing Policy

The meeting was adjourned at 4:30 pm.

Attest:

Chair Chris Kello

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE · Merced Division

Graduate and Resource Council (GRC)
Thursday, October 28, 2010, 3:00 p.m. – 4:30 p.m.
Room SE 270

MINUTES

I. Consent Calendar

The Agenda and the Minutes from October 14th were approved.

II. Systemwide Committee Report

UCOLASC, October 22, 2010 – *Professor Sholeh Quinn*
Professor Quinn attended the UCOLASC meeting and also met with the UCM head librarian. The committee is still negotiating about a recent controversy regarding the University's Nature Magazine subscription.

III. GRC CRF Subcommittee Report

The subcommittee reviewed the CRF for ES 237. The subcommittee recommended approval of the CRF.

ACTION: The CRF for ES 237 was approved.

IV. Fellowships

A. Fletcher Jones update

The subcommittee recommended two applicants to be awarded the fellowship. GRC agreed to consider a third application in case three fellowships are available.

ACTION: A motion was put forth, seconded and carried to approve the top two applicants as fellowship awardees.

B. Miguel Velez Fellowship

Ariel Escobar, David Kelley and Ignacio López-Calvo volunteered to review applications for this fellowship. They will provide an update at the next meeting.

V. Minimum Grade Unit Requirements in Graduate Groups/Emphasis Areas Bylaws

This item was tabled until the next meeting.

VI. PLOs for M.A./M.S. and Ph.D Degrees at UCM

The VCR requested GRC's review and approval of the draft policy for Master's and Ph.D. PLOs. GRC Vice Chair raised a question: will these PLOs replace existing PLOs submitted to CCGA, or will they be in addition to existing PLOs? A comment was made that the draft PLOs might be useful as overarching

outcomes. A question was also raised as to why there are separate PLOs for Master's and doctoral programs. The GRC Vice Chair responded that Master's programs have a non-thesis option and therefore may require separate PLOs. It was suggested that the VCR may have written these PLOs as suggestions for those programs who have not yet written their CCGA proposals.

ACTION: GRC will ask the VCR for clarification at the next GRC meeting.

VII. Prerequisites for Graduate Courses

GRC received an e-mail last semester stating that UCM does not allow graduate courses to have prerequisites, so the CRF subcommittee has been removing prerequisites for graduate courses. The GRC Vice Chair suggested consulting with the person responsible for this decision, and asking for clarification.

ACTION: The Senate Principal Analyst will contact the person responsible for the e-mail and ask for clarification.

VIII. Request from VCR Traina:

Establishment of Campus Wide Policy to Address Faculty's Financial Obligations to Graduate Students

This item will be tabled until the next meeting.

IX. VCR Traina's Audit Data of TA appointments of the Last Two Years

This item will be tabled until the next meeting.

X. Indirect Cost Return in the Context of ORU Proposals

This item was carried over from last semester. GRC will discuss this item in more detail at the next meeting.

XI. GRC Program Review Policy

The new GRC policy draft takes advantage of the streamlined nature of the UGC policy, in the context of graduate program review. The GRC Vice Chair mentioned that he chose to keep the original, lengthier GRC self-study questions rather than the shorter, more vague UGC questions, but that the questions could be edited further. Professor Michael Spivey volunteered to edit the draft policy. GRC members will send Professor Spivey any comments relating to the draft policy.

XII. Course Auditing Policy

UGC recently approved a course auditing policy. GRC was asked to create a similar policy for graduate courses. The GRC Vice Chair commented that those auditing at a graduate level should be expected to participate in discussion,

whereas this is discouraged at the undergraduate level. The GRC Vice Chair proposed that GRC approve a revised version of the UGC policy.

ACTION: A motion was put forth, seconded and carried to approve the proposed GRC course auditing policy pending revision.

There being no further business, the meeting adjourned at 3:30 pm.

Attest:

Vice Chair Will Shadish

UNIVERSITY OF CALIFORNIA ACADEMIC SENATE · Merced Division

Graduate and Resource Council (GRC)
Thursday, November 18, 2010, 3:00 p.m. – 4:30 p.m.

MINUTES

I. **Chair's Report –** *Professor Chris Kello*

COTF- A Senate Special Committee was created as a follow up to the COTF responding to the budget crisis. It was suggested to create an Associate Scholar position, much like a teaching post-doc to help save budget dollars by teaching at a lower cost. The committee is continuing discussions and updates will be forthcoming.

DivCO- The GRC draft solicitation was approved by DivCo with minor edits. The draft is on the desk of EVC Alley. An addition was made to the solicitation regarding the review process; the reviewing committee should include one external reviewer with expertise in one of the five areas being reviewed.

II. Consent Calendar

The agenda and the October 28 Meeting Minutes were approved as presented.

III. Systemwide Committee Report – CCGA, November 2, 2010

Chair Kello was not able to attend the CCGA meeting. However, he noted that QSB has been assigned all four reviewers. CIS has three reviewers with a fourth on the way. Psychological Science is moving along with reviewers likely to have been identified.

IV. GRC CRF Subcommittee Report

Professors Frank, Newsam and Shadish

- **EECS 207-Digital Image Processing (new course)-**
- **EECS 284-Large Scale Data Management (new course)-**

  A motion made, seconded and carried to unanimously approve the above courses.

- **MEAM 260: Non-Imaging Optics (new course)**

It was requested the MEAM 260 CRF be sent back to the School requesting clarification on how two courses (undergraduate and graduate) with apparent discrepancies in the scopes of the courses can be taught in the same classroom, at the same time.

ACTION- Senate analyst will request clarification from SOE and NS regarding MEAM 260 and the co-convened class.

It was requested that future CRF submissions include the numerical vote as well as a list of any controversial issues regarding the CRF be included in the cover letter.
ACTION: Include request in a revision of GRC policies to be considered in a future meeting.

V. Miguel Velez Fellowships – Report from the Review Subcommittee
Subcommittee: Professors Lopez-Calvo, Escobar and Kelley
The sub-committee will report at the next meeting on December 9th.

VI. Graduate Groups Budget Proposals
Chair Kello presented the compilation of budget requests for the graduate groups. GRC agreed to initially address funding requests excluding NRT and GSR requests. After discussion it was determined to set aside $100,000 for non-NRT and GSR recruiting requests. GRC will distribute funding in proportion to the number of faculty associated with each of the ten graduate groups/emphasis areas.
ACTION: Senate analyst to forward a letter from Chair Kello to the graduate group chairs requesting the list of faculty in their group. List is due to the Senate office by Monday, November 22, 2010. It was also requested to include verbiage that addresses the importance of campus visits as it is often the deciding factor for applicants.
ACTION: Senate analyst will compile the information gathered from the graduate groups and GRC will determine the funding division among the Graduate Groups.

VII. Minimum Grade Unit Requirements in Graduate Groups/Emphasis Areas Bylaws
At the 10/14 meeting VCR Traina agreed to draft a policy. This item is tabled until next meeting

VIII. PLOs for M.A./M.S. and Ph.D Degrees at UCM – VC R Traina
SACA requested to have PLO's created for the graduate emphasis areas. This has been done and sent to WASC coordinator Laura Martin. VCR Traina has created overarching PLOs for Ph.D. and M.A./M.S. at UC Merced .
ACTION: GRC members to read the PLO's sent by VCR Traina and BEST and send notes or feedback to Chair Kello.
ACTION: Request that BEST create two separate PLO's for M.A/M.S. and Ph.D. programs and forward to Laura Martin.

IX. Prerequisites for Graduate Courses
Last academic year the Schools were told that graduate courses were not supposed to have prerequisites. Because of this, GRC has sent CRFs back to

Schools for revision. A discussion took place on the pros and cons of prerequisites for graduate courses. It was stated that GRC may not want to make a rule that prohibits prerequisites.
ACTION: It was moved, seconded and carried to allow graduate courses to include prerequisites.
ACTION: The Graduate CRF policy will be edited accordingly by the end of the academic year.

X. Request from VCR Traina:
Establishment of Campus Wide Policy to Address Faculty's Financial Obligations to Graduate Students.
Background: In the past when a faculty member stops funding a graduate student mid-term, the Graduate Division has paid the student for the remainder of the term from fellowship money. The letter of offer for a GSR is for one term with future contracts subject to availability and adequate performance.
There is concern for the implications of terminating a GSR mid-term in regard to fees owed, visas for international students and contractual obligations. VCR Traina is strongly encouraging that the language in the contract state that the appointment is through the current academic term. Within the discussion, it was recognized that there are implications on both sides indicating a need to protect both the student and the faculty member. It was suggested to include an appeals system for cases when a faculty member releases a student mid-term. The normal expectation for an appointment is as follows- funding is secure for the term and changes in the status requires an appeal to the faculty of the graduate group.
General policy proposal: 1) The graduate student contract is for a full semester assuming satisfactory performance. 2) In the event of a mid-semester termination the faculty member or student can appeal to the faculty of the graduate group 3) The graduate groups need to establish a policy within the above framework and vote on the appeal.
ACTION: Chair Kello will draft the policy after receiving feedback from the graduate groups regarding appeals processes. A draft policy will be presented at a future meeting.

XI. VCR Traina's Audit Data of TA appointments of the Last Two Years
VCR Traina will distribute the data to GRC. This item is tabled until the next meeting

XII. Indirect Cost Return in the Context of ORU Proposals
Background: During AY 09/10 GRC started to opine on reviewing and funding guidelines for ORU proposals. GRC will discuss this item at its next meeting.

XIII. GRC Program Review Policy – *Professor Mike Spivey*

Professor Spivey will continue to review the GRC policy and will present his draft at the next meeting.

The meeting was adjourned at 4:30 pm.

Attest:

Chair Chris Kello

VI. **Chair's Report –** *Professor Chris Kello*
CCGA, December 7, 2010

a. CIS was unanimously approved. The proposal was read by four reviewers, two UC reviewers and two outside reviewers. All four reviews were positive. There was a question as to why CIS and Psychology were separate. Vice Chair Shadish and Chair Kello drafted a two page response that was received favorably. There were a few minor questions for CIS that were immediately answered. CCGA lead reviewer, Michael Beattie will write a report to system-wide Provost Larry Pitts who will take it to the UC. CIS will have to go through WASC approval. Karen Dunn-Healy has completed the CIS WASC proposal which required a little more information than the CCGA proposal such as the inclusion of budgets. UCM will submit the proposal in January with the review happening at a teleconference in March.
b. QSB reviews are in but the person reviewing the proposal was absent from the meeting, therefore there is no update.
c. Psychology has undergone one review and it seems to have been positive. The review began by questioning why UC needs another psychology doctoral program, but then went on to say the reviewer was positively convinced after the proposal.
d. CCGA is gathering general information on graduate programs at risk from UC downsizing, and is scrutinizing new program proposals in terms of available resources and effects on existing programs. CCGA has been supportive of UCM and its growth of graduate programs, but proposals convince all audiences (e.g .the Regents and legislature) the added value of UCM to the UC system.
e. Self-supporting programs and professional fee programs- Degrees that are self-supporting are a trend at other campuses. This is causing concern as to how these programs relate to those that are academic in nature, are they indirectly pulling resources, should UC tax these programs. UCM doesn't have any self-supporting programs as of yet. However, a Masters of Engineering degree, which is in the UCM standing orders, may be an opportunity for UCM. The degree is typically self-supporting.

ACTION: GRC members should prepare to comment on the subject of self supporting programs at the next meeting.

VII. Consent Calendar

The agenda and the November 18 Meeting Minutes were approved as presented.

VIII. Miguel Velez Fellowships

Report from the Review Subcommittee
Subcommittee: Professors Lopez-Calvo, Escobar and Kelley
It was decided to award the following graduate students:

Sandra Rocio Villamizar Amayan
Sergio Pineda
Jose Pablo Vazquez-Medina

ACTION: Senate analyst to submit the names of the fellowship winners.

IV. GRC CRF Subcommittee Report

Professors Shadish, Newsam, Frank

- MATH 223 Asymptotics and Perturbation Methods- new course
- QSB 298 Directed Group Study- grade mode change
- ES201 and ES201L Environmental Soil Science- new course

The CRF's were approved by the subcommittee. The issue was brought up again that the cover letter should reflect the school vote.
ACTION: A draft letter has been completed by Fatima Paul and sent to Chair Kello for review. The CRF policy will be revised in the near future and will be broadly distributed.

V. PLOs for M.A./M.S. and Ph.D Degrees at UCM

The question was posed, is there is a need for over-arching program learning outcomes, PLO's, or should PLO's be left to the individual schools? It was discussed to create a preamble statement that doctoral programs can use existing PLO's or create their own so long as they are consistent with UC requirements. The policy will be added to the GRC policy. It was noted that WASC likes such policies to be included in the catalog.
ACTION: VCR Sam Traina will write the informational paragraph for the catalog and distribute via email for approval.
ACTION: Ph.D. and MA/MS policies were approved with the amendment noted above.

VI. Call for Faculty Grants 2011-12

The 2011-2012 faculty grant solicitation and competition for grants is for non-salary costs such as graduate student support, equipment, travel, etc. It was suggested to calculate the per-capita allocation per faculty over the last two years and ask EVC/Provost Alley for more money based on the calculation outcome. It was proposed to keep the competition the same as previous years. The Chair stated that the call for proposals will include the review process.
It was brought to the committee's attention that last year there seemed to be an issue with how the proposals were reviewed in terms of broader impacts as well

as intellectual merits. The former criterion may create bias against Humanities and basic research with no immediate broader impacts. It was decided that this year's review would not use a broader impact criterion. It was suggested that in the future as the institution grows, these awards may be administered by the Schools instead of GRC. Award size was discussed among the committee in light that there may be more funding available. It was decided to continue with $5000.00 grants this year.
ACTION: Chair Kello will revise the 2010-2011 call to reflect the adjustments determined by the GRC and distribute to the GRC for comments.

VII. GRC Program Review Policy – *Professor Mike Spivey*
This item was tabled and will be discussed at the January 20, 2011 meeting

VIII. Academic Calendars: 2013-2016
The group noted that the calendar reflects one less week during winter break and one more week in the summer. The proposed calendar will put UCM directly in line with UC Berkeley. Fall will begin one week later than the current calendar which could be good because of heat in August and electricity cost.
Concern was raised regarding summer support for graduate students. Employment dates for summer TA-ships must be aligned with the new summer calendar so TA's are paid on time and do not have to wait 6 weeks.
It was suggested to draft a memo requesting the AP proposed employment dates for summer 2011 so GRC can opine on whether the students are properly compensated in a timely fashion.
ACTION: Chair Kello to draft a memo with GRC response to DivCo.

IX. Minimum Grade Unit Requirements in Graduate Groups/Emphasis Areas Bylaws
VCR Traina has asked the GRC to adopt a policy that requires a minimum of four (4) units of graded coursework while enrolled in a UCM graduate program. The proposed policy will be placed in the enrollment section of the Graduate Faculty Advisor's Handbook.
The policy will be adjusted to reflect that the 4 units must be completed "at some point" during the student's time at UCM, not to be interpreted as 4 units per semester. A student must be in good standing in order to be employed by the UC. There was discussion on what is meant by "in good standing". Good standing is a system-wide rule that a student must have a 3.0 grade point average over the course of two consecutive semesters to be considered in good standing. Unsatisfactory grades are not considered in good standing and a student with only satisfactory scores with no graded courses is also not considered in good standing.
Concern was expressed over students only taking research credits for the first semester or two. VCR Traina stated exceptions can be approved through his

office if this occurs. It was suggested that GRC/schools look into grading research credits. QSB gives letter grades in their research credits.
ACTION: GRC approved VCR Traina's adjustment to policy unanimously. Chair Kello will amend and distribute.

X. Campus Wide Policy to Address Faculty's Financial Obligations to Graduate Students

A member of GRC inquired as to how much notice must be given when terminating a graduate student mid-term.
ACTION: Senate analyst to inquire with human resources and communicate the answer via email.

There being no further business, the meeting adjourned at 4:30pm

Attest:

Chris Kello, GRC Chair